

**American Heritage Charter School**  
Regular Board Meeting  
December 4, 2025

4:00 pm via Zoom

**Roll Call**

<p><b>Board of Directors:</b> Chairperson Deby Infanger Vice Chairman Trent VanderSloot Director Eliza Ruys Director Mike Infanger Director Tappia Infanger</p> <p><b>Others in Attendance:</b> Dr. Hurst Superintendent Mr. Rose-9-12 Administrator Mrs. Harris-5-8 Administrator Mrs. Simms K-4 Administrator Angela Lords, Business Manager Others participating by Zoom</p>	<p><b>Not in Attendance:</b> Director Nicole Wilcox Director Cheri Lima</p> <p>Mr. Jim Dalton, Board Executive Director</p>
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**Pledge of Allegiance**

Dispensed due to virtual meeting.

**Agenda**

Vice Chairman Trent VanderSloot moved to approve the agenda as provided to the board. Director Tappia Infanger seconded that motion. The motion was approved 5-0 on a roll call vote.

**Special Orders**

No Special Orders to present this month.

**Consent Agenda**

Vice Charman Trent VanderSloot moved to approve the consent agenda as presented to the board. Director Eliza Ruys seconded that motion. The motion was approved 5-0 on a roll call vote.

**Administrative, PFA, and Student Reports and Recommendations**

**Superintendent Update**

Dr. Hurst reported on the following

- We have been refining the Standard Operating Procedures (SOP) for Attendance and ISEE Data Input, and I am attaching the updated draft for your review prior to the board meeting.

The State Department of Education recently released guidance regarding Virtual Days, emphasizing that all districts must establish clear procedures to verify attendance and ensure that expectations for Virtual Days are as rigorous as those for in-person instruction. This guidance prompted the development of our SOP.

Once the SOP is finalized, we will begin outlining the specific responsibilities for each employee group, including secretaries, teachers, principals, business managers, and the superintendent.

- We have an opportunity to partner with the *Learn Everywhere with 4-H* program through the University of Idaho Extension. Representatives from the program have met with Mr. Rose and me to discuss how this collaboration could support our students.

The program currently offers two learning pathways—Know Your Government and Animal Science. Students who enroll in *Learn Everywhere with 4-H* will pay a \$125 fee and complete coursework aligned to their hands-on project work. The University of Idaho Extension oversees all curriculum, which has been mapped to Idaho State Standards, and they are responsible for monitoring student progress, assignment completion, and time-on-task requirements.

The district's role would be limited to awarding the appropriate credit and recording it on the student's transcript. For example, if a student participates in the Animal Science pathway and raises a pig to show at the fair, the student would complete the related coursework and required project hours through 4-H. Upon successful completion, the district could award elective credit or credit for Animal Science.

- AHCS has many exciting events and activities planned for the month of December. Below are some highlights, and we welcome you to join us for any events you can attend:
  1. December 5, 2025:
    - *4th Grade Medieval Feast* – 9:00 a.m., Elementary Gym
    - *Veterans Home Door Decorating* – Selected Middle School and High School students will travel to the Veterans Home in Pocatello to help decorate doors.
  2. December 8, 2025:
    - *4th–12th Grade Orchestra Concert* – 6:00 p.m., Frontier Center
  3. December 12, 2025:
    - *Future City Competition* – 9:00 a.m., High School Gym
  4. December 17, 2025:
    - *Elementary Service Project: Adopt-a-Grandparent* – All elementary students will participate in this special outreach activity.
  5. December 18, 2025:
    - *K–4 Movie Experience* – 1:00 p.m., Small Gym. Students will be surprised to find the gym transformed into Whoville.
    - *Middle School and High School Activity* – Afternoon event.

#### High School Update

Mr. Rose reported on the following:

- Our next Patriot Leadership Summit will be on December 17th. We're excited to have the Regional Coordinator for Idaho Business for Education join us as our speaker. She'll be talking with students about apprenticeship opportunities in our area and how those programs can help them explore future

careers.

- We'll also be recognizing our students with the Constitution Day Poster Awards during the summit. It's always fun to celebrate their hard work and creativity.

#### Middle School Update

Mrs. Harris reported on the following:

- Our 6th grade orchestra performed at the Festival of Trees on November 19. Students represented AHCS beautifully, and we are proud of their preparation and progress.
- The annual food drive was a tremendous success. American Heritage students and families contributed to collecting more than 2,640 pounds of food for local families and veterans. We are grateful for the generosity shown by our community.
- As part of our ongoing partnership with the DAR, 5-12th grade students created festive door decorations for the Pocatello Veterans Home. Student officers will assist with delivering these items tomorrow.
- Students continued learning about their house heroes, crests, values, and mottos in preparation for the upcoming house competition. They are also working on memorizing December's verse of the month.
- We have also partnered with the elementary school for a "Kindness Countdown to Christmas." Each day, students engage in acts of gratitude or service. This week, students are recognizing peers' kind actions and adding them to a growing paper chain displayed in the hallways. They also made Christmas cards for the Veterans Home and helped clean up the campus.

#### Athletics

- *Girls Basketball:* The team plays Alpine tonight in Pocatello. Based on the results, they will play here tomorrow night for either 1st/2nd place, or 3rd/4th.
- *Boys Basketball:* Boys basketball held tryouts and are starting their practice schedule

#### Upcoming December Events

- Dec 8: Orchestra Christmas Concert, 6:00 PM @ Frontier Center
- Dec 11: All-House Meeting and Patriot Builder Awards, 8:45–9:45 AM
- Dec 12: 8th Grade Future City School Level Competition (HS gym)
  - Judging: 10:00 AM–12:00 PM; we could still use more judges, so please contact Hillary Congdon if you are available or have friends/coworkers who may be willing to volunteer
  - Friends and family welcome at 11:30 AM
- Dec 15: Elementary Christmas Concert, 6:30 PM (HS gym)
- Dec 18: Secondary Christmas Celebration, 1:15–3:15 PM
  - Students may wear school-appropriate ugly sweaters/Christmas sweaters with dress-code pants
- Dec 19: Teacher Virtual Workday (no students on campus)
- Dec 19: End of Semester 1 for secondary students
- Dec 20–Jan 4: Christmas Break

#### Elementary School Update

Mrs. Simms reported on the following:

- Our Veterans Day Assembly had an excellent turnout, and both the Veteran Highlights and Honor Wall were a tremendous success. Many veterans and their families expressed heartfelt gratitude for the recognition. A special shout-out goes to the orchestra quartet for their beautiful performance of the national anthem. Several veterans shared how moved they were and asked that their appreciation be passed along to you.
- Our Grandparents Day Luncheon was also a wonderful success, with an outstanding level of attendance. It was a joy to see the gym filled with grandparents and families enjoying the Thanksgiving feast. Our lunch staff was amazing and handled the large crowds with efficiency and warmth.
- This month, students are taking part in our Christmas Kindness Countdown, completing daily acts of kindness and service. Our main December initiative is the Adopt-a-Grandparent Service Project. Gifts will be delivered to our adopted grandparents on December 17th by the Elementary Choir, who will also share Christmas carols with them. The 4th Grade will be participating in the Orchestra Concert on Monday, and K-3 students have been working hard to prepare for their Christmas Choral concert on the 15th.

## **New Business**

- A. Vice Chairman Trent VanderSloot moved to approve the orchestra field trip to Utah as proposed to the board. Director Tappia Infanger seconded that motion. The motion was approved 5-0 on a roll call vote.
- B. Vice Chairman Trent VanderSloot moved to approve the SOP for Attendance and Data Entry as presented to the board. Director Tappia Infanger seconded that motion. The motion was approved 5-0 on a roll call vote.
- C. Vice Chairman Trent VanderSloot moved to approve the Bonneville County Extension Office Opportunity as presented to the board. Director Tappia Infanger seconded that motion. The motion was approved 5-0 on a roll call vote.
- D. Vice Chairman Trent VanderSloot moved to approve Design of the Trailer and Bus Bid as presented to the board. Director Tappia Infanger seconded that motion. The motion was approved 5-0 on a roll call vote.
- E. Vice Chairman Trent VanderSloot moved to approve the addition of the new Procurement Policy Language as presented to the board. Director Tappia Infanger seconded that motion. The motion was approved 5-0 on a roll call vote.

- F. Vice Chairman Trent VanderSloot moved to approve the Middle School Semester 2 Electives as presented to the board. Director Tappia Infanger seconded that motion. The motion was approved 5-0 on a roll call vote.

**Adjournment**

A motion was made by Director Eliza Ruys to adjourn at 4:41 pm. Director Mike Infanger seconded the motion. The motion was carried unanimously and the meeting was adjourned.

**Respectfully Submitted,**

Angela Lords  
Board Clerk