

**American Heritage Charter School**  
Minutes of Regular Board Meeting  
October 8th, 2020

6:30 pm via Zoom during COVID-19 Quarantine

**Roll Call**

<p><b>Board of Directors:</b> Chairperson Deby Infanger Director Mike Infanger Director Tappia Infanger Director Sarah Schofield Director Chris Schofield</p> <p><b>Others in Attendance:</b> Jim Dalton, Executive Director Angela Lords, Business Manager Mrs. Hurst, Principal Mr. Rose, Principal Other participating by Zoom</p>	<p><b>Not in Attendance:</b> Vice Chair Trent VanderSloot</p>
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**Pledge of Allegiance**

Dispensed due to virtual meeting.

**Agenda**

Director Chris Schofield moved to approve the posted agenda. Director Sarah Schofield seconded that motion. The motion was approved 5-0 on a roll call vote.

**Consent Agenda**

Approval of Minutes

Chairman Deby Infanger asked the Board to review the minutes and expenditures. Mr. Dalton reviewed larger and unusual or one-time expenses. Director Tappia Infanger moved to approve the minutes from the September meetings and current expenditures. Director Chris Schofield seconded the motion. There was no objection and the minutes were approved on a 5-0 vote.

**Administrative, PFA, and Student Reports and Recommendations**

Student

The following student presented their senior project subjects to the board. Tessa Dalton, Grace Houghton, Alex Beebe, Carson Schetrompf, Sophie Bird and Trevor Stephenson. The board congratulated them on good solid subjects and gave them their support in their completion of their projects.

### Elementary

Mrs. Hurst reported the school is up and running with great effort from the staff and teachers, the students are getting a great education and everyone is happy to be at school.

The elementary staff will make their online Friday assignments available on the Wednesday prior and will close the window for completion of that work on Sunday of the same week. The teachers believe this will be plenty of time to get the work completed and will help keep things running smoothly.

Mrs. Hurst reported welcomed our new staff member Kayce Wegener to the kitchen. Suzy Couch resigned recently and we are grateful for her hours of service and dedication.

The OT contract was redone to accommodate the school year. When the original contract was written it was mid-year so the dates of the contract went from one school year into the next. This contract was written so that we are only within the date of the 20-21 school year.

The Federal Government has continued to fund free lunch to all students. This is a blessing to many. In order to accommodate more food purchased to make sure that all students are able to eat we have a need for a larger refrigerator, and a larger mixer. This will help eliminate down time in the kitchen and daily food deliveries. The bid that was recently received for the mixer is \$7500.00, this is the least expensive and it is from BS&R.

Charlotte is working hard to help facilitate a quicker check in system so that we can move students through the line faster. She has requested a scanner so that she can scan a ticket for each student instead of finding them on a list.

Clever is up and running, this offers a lot of opportunities for learning reported Mrs. Hurst.

The orchestra concert is coming up on the 21<sup>st</sup> of October. There will be two time frames to accommodate social distancing and smaller groups to come and support their students. We are looking forward to our first concert.

### Secondary

Mr. Rose extends his congratulations and support to the seniors that were able to deliver their senior project plans to the board this evening.

Mr. Rose reported that the secondary students are required to meet with their mentors on Fridays in the morning. This is assisting in keeping each student on track and helping them plan their time for that day and the week to come. This has been successful!

The secondary students have begun MAP testing this week. The board has requested reporting on the successes of the students and the results of this testing.

Mr. Rose reported student council elections were held this week. The students created election videos that were played in front of each class before voting took place. Voting happened on Wednesday and results were presented today.

PSAT and SAT testing will be next week on October 14<sup>th</sup>. The 10<sup>th</sup> and 12<sup>th</sup> graders will participate. All other grades will have no school to ensure a quiet testing environment for those students.

Mr. Rose reports that he is working on senior internship opportunities. Due to COVID restrictions some students are finding it challenging to find placement. He will continue to assist wherever he is able.

Mr. Rose took the opportunity to express his appreciation for his staff and teachers. It has been a challenge with the restrictions of COVID but they have stepped up to the plate and has the best interest of all their students in mind. They have been flexible and cheerful in all they have been asked to do.

Mr. Rose reported that we currently have 483 devices at this time. 11 students have declined insurance coverage. 28 students had the insurance fee waived due to the free and reduced status. 199 students have paid the insurance premium. This leaves approximately 245 devices in flux without insurance. Mr. Rose will do his best to reach each of those parents this week to work with them to ensure coverage of their device. No major repairs have been required this year as of yet, just minor repairs.

### **Old Business**

The second reading of the provided policies was completed by the board. Director Tappia Infanger moved to accept the policies as provided. The motion was seconded by Director Sarah Schofield. The motion was approved 5-0 on a roll call vote.

### **New Business**

Director Sarah Schofield moved to approve the new OT Contract as provided to the board. The motion is seconded by Director Chris Schofield. This motion was approved 5-0 on a roll call vote.

Director Tappia Infanger moved to approve the purchase of the fridge and mixer to be paid for out of the COVID grant from the government. The motion is seconded by Director Chris Schofield. This motion was approved 5-0 on a roll call vote.

Mrs. Hurst reported that Brittney Wright was unable to complete her alternative authorization testing due to COVID closing the testing center. This date has been extended to November. She will complete the testing and then submit paper work to the state to ensure this is complete.

Director Sarah Schofield moved to accept the alternative authorization plan for Brittney Wright. The motion was seconded by Director Chris Schofield. Tappia Infanger abstained. The motion was approved 4-0 on a roll call vote.

Director Sarah Schofield moved to approve the purchase of the Asus Chromebooks from Best Buy needed for our elementary students. The motion was seconded by Director Tappia Infanger. This motion was approved 5-0 on a roll call vote.

Director Sarah Schofield made a motion that we make some changes to our DL Evans bank account. The board would like to ensure that the management of the account be with Deby Infanger, Jim Dalton and Angela Lords. The signers on the account will be Deby Infanger, Jim Dalton, Angela Lords, Tappia Infanger, Sarah Schofield and Tiffnee Hurst. The motion was seconded by Director Mike Infanger. This motion was approved 5-0 on a roll call vote.

### **Adjournment**

Director Mike Infanger moved to adjourn at 8:11 pm. Director Chris Schofield seconded the motion. The motion carried unanimously and the meeting was adjourned.

### **Respectfully Submitted,**

Angela Lords  
Board Clerk