

American Heritage Charter School
Minutes of Regular Board Meeting
September 6, 2012

Time: 7:10pm

Roll Call:

Board of Directors

Chairperson Debra Infanger

Vice Chair James Dalton

Secretary Sara Schofield

Director Trent VanderSloot

Director Tappia Infanger

Absent: Mike Batt

Excused: Director Gayle DeSmet

Visitors: none

Founders

Chris Schofield

Mike Infanger

Ashley Infanger

Tony Lima

Agenda:

Motion was made by Director Jim Dalton and seconded by Director Trent VanderSloot to approve the agenda. Motion carried unanimously.

Minutes:

Motion was made by Director Trent VanderSloot and seconded by Director Sara Schofield to approve the minutes of the meeting held May 9, 2012. Motion carried unanimously.

Chairperson Report:

Update on authorization by Commission

Gratitude was expressed by board members for the authorization by the commission and credited to the graciousness and persuasion of Frank VanderSloot, the example and professional relationship of Deby Infanger and Gayle DeSmet with NVA, and the letter of recommendation from Director Lent.

School sign

Discussion was held on keeping things consistent with "the brand" of the charter school so that it would be distinguishable (ie. patriot logo, and the words free, rigorous, and patriotic). Trent shared that the owner has approved a sign, but the board needs to decide if we put in a permanent school sign with a banner over the top until it opens. Tony Lima suggested that Melaleuca create some design ideas within ten days.

Charter Education:

Overview of Title 33 by Jim Dalton

Director Jim Dalton reviewed Idaho Statutes Title 33 chapter 52 which is state law containing requirements and prohibitions upon approval of a public charter school.

Overview of Tab 3 by Sara Schofield

Director Sara Schofield reviewed Tab 3 which covers the educational programs and school goals. It was discussed that every employee read and understand the charter thoroughly.

Hiring and Online applications for employees and students

Jennifer Andrus-Hyden is working on an application for hiring faculty and will get it on the charter web site. Discussion was held on whether the application should be online or mailed in, and if it should include essay questions. Parents will be emailed in January to be made aware of open enrollment, and it was suggested that an online application be used to share names contributed by board members such as Google Docs or Dropbox.

New Business:

Discussion of committees to be formed

Trent VanderSloot was made head of the Building Committee and Facilities, Tony Lima is the chair of the Advertising/Recruitment/Marketing Committee, and Chris Schofield is the chair of the Fundraising Committee. Advertising for enrollment will likely begin the first week of December until the lottery on the first Saturday of April (emails, signs and radio spots). The heaviest advertising will be done the months of January/February/March. It was reiterated how crucial the administrator is and that they have the final say on faculty hiring. Possible fundraisers were discussed, including a building tour in October (after asbestos is removed), Messiah sing-a-long and personalized pavers.

Updates on the remodel of New Sweden Building, Trent VanderSloot

Director and Project Manager Trent VanderSloot shared that the preliminary plans are done by the architect and now we can move forward with contractors. Trent hopes to have electric, septic, HVAC and roof done by winter so interior work can resume. He pointed out that there is useable space in the attic. Plans were looked over by all present.

Financials:

None

***Action Items:**

Tony Lima will ask Melaleuca to create some design ideas for a new school logo. He will have them done by ten days and have at least three designs staying consistent with the theme of AHCS.

Adjournment:

Motion was made by Director Trent VanderSloot and seconded by Director Jim Dalton to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Approved,

Sara Schofield
Board Secretary

Deby Infanger
Chairperson of the Board