

American Heritage Charter School
Minutes of Regular Board Meeting
January 10, 2013

Time: 7:30pm

Roll Call:

Board of Directors

Chairperson Debra Infanger
Vice Chair James Dalton
Secretary Sara Schofield
Director Trent VanderSloot
Director Mike Batt
Director Tappia Infanger
Excused: Director Gayle DeSmet
Visitors: Chad Harris

Founders

Tony Lima
Chris Schofield

Agenda:

Motion was made by Director Jim Dalton and seconded by Director Mike Batt to amend the agenda. Motion carried unanimously.
Motion was made by Director Jim Dalton and seconded by Director Trent VanderSloot to approve the amended agenda. Motion carried unanimously.

Minutes:

Motion was made by Director Jim Dalton and seconded by Director Trent VanderSloot to approve the minutes of the meetings held October 23rd, 2012. Motion carried unanimously.

Chairperson Report:

Announcements for the Good of the Order

Chairman Deby Infanger briefly shared the Cowboy Ethics, which are an integral part of the culture of AHCS. The Cowboy Ethics include ten principles. Every senior project started freshman year include these ethics in their business plan.

Updates on Open Enrollment

Open enrollment began on the first of January 2013, and numerous letters of intent are being submitted. Director Sara Schofield is organizing all forms in a binder by grade. Chad Harris offered help in any future web design. Founder Tony Lima will forward the emails from interested parents so they can be contacted.

Discuss Applications for Principal

Chad Harris, an applicant for the Principal position was welcomed. Mr. Harris introduced himself and shared his educational philosophies and background. He is a currently teaching middle school English at the White Pine Charter School. After Chad Harris was excused, the board discussed that a process be determined to hire the administrator including who conducts the interviews, amount of interviews, and what the legal outline is to be followed. Director Jim Dalton will draft a process for this to be presented at the next board meeting.

New Business:

Marketing Report

Chairman Deby Infanger is meeting tomorrow morning with Founder Tony Lima to discuss marketing. Advertising will be done through radio commercials, ads in the Post Register, and possibly mailers, television spots, and signs. An Open House will take place in March to answer questions and gather more interested parents/students.

Updates on the remodel of New Sweden Building, Trent VanderSloot

Director Trent VanderSloot shared that the roof has been replaced and the asbestos abatement is done. The windows will be installed mid February, and the inside is being worked on. He plans for a special Capstone event where the bell tower will be placed and alumni and anyone interested

will be invited. Director VanderSloot hopes to collect memorabilia and perhaps put together a trophy case in the school with past photos and class pictures.

Ok for Mrs. Thompson to research and purchase budget/accounting software program

Cathy Thompson needs accounting software which is covered in the budget. Motion was made by Director Mike Batt and seconded by Director Sara Schofield to purchase new accounting software. Motion carried unanimously.

Presentation of Patriotic Music Program by Tappia Infanger

After signing up to help with a music program for the second grade at her children's school, Director Tappia Infanger created an educational music program highlighting America's music. The curriculum includes an introduction to orchestral instruments, and then moves through a different era being taught each month with corresponding stories and music. This program is taught once a week for thirty minutes, and it was suggested that AHCS adopt a similar program.

Financials:

none

***Action Items:**

- *Deby Infanger and Tony Lima will meet to discuss marketing plans.
- *Trent VanderSloot will look into radio space for advertising open enrollment.
- *Jim Dalton will draft a process or broad outline for the board to hire a principal.
- *Cathy Thompson will purchase new accounting software.

Adjournment:

Motion was made by Director Mike Batt and seconded by Director Trent VanderSloot to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Approved,

Sara Schofield
Board Secretary

Deby Infanger
Chairperson of the Board