

American Heritage Charter School
Minutes of Regular Board Meeting
August 08, 2013

Time: 6:30pm

Roll Call:

Board of Directors

Chairperson Debra Infanger
Secretary Sara Schofield
Vice Chairman Trent Vandersloot
Treasurer Mike Infanger
Director Tappia Infanger
Parent Representative Valerie Horlacher

Absent

Director Gayle DeSmet

Others in Attendance:

Dr. Chad Harris
Business Manager Angela Lords

Agenda:

Motion was made by Board Secretary Sara Schofield and seconded by Director Tappia Infanger to approve the agenda. Motion carried unanimously.

Minutes:

Motion was made by Director Tappia Infanger and seconded by Director Trent Vandersloot to approve the minutes from the meetings held on July 11th, 2013. Motion carried unanimously.

PFA Report:

Director Tappia Infanger presented the sample of the brick that will have the engraved name of the person donating the determined funds to ACHS.

The balance in the PFA account is \$6,200.00.

Director Infanger also stated that letters were being drafted to local business for donations.

Emily Miller will be organizing and taking charge of the central library for the school. Tappia will be checking on shelving for the library to be housed in the lobby area in the basement.

The Halloween Carnival will be held on October 28th from 6-8 pm.

For Back to School Night Director Infanger will make sure that there will be sign-up sheets for parents, and classroom sign-up sheets as well.

Chairperson Report:

Good of the Order

No items presented.

Admin Report:

Registration and Core Knowledge Training

Dr. Harris reported the registration was a success, no numbers are presented at this time.

Dr. Harris also reports that the Core Knowledge training was a huge success. K-8 teachers partnered with White Pine Charter School and NVA teachers for a 3 day training. The teachers are excited to be on the same page and are looking forward to begin teaching the students.

Chairperson Debra Infanger reviewed the training that was provided as well as the upcoming trainings scheduled.

New Business:

Building Open House

Board Vice Chairperson Trent Vandersloot reports to the board on the details of the upcoming Open House:

- Bell tower will be placed

- Kid's choir will sing
- Students will wear their uniforms that evening
- Agenda will be finalized soon
- Refreshments will be served
- Volunteers needed such as ushers, greeters, and clean up
- Flag Ceremony will be performed
- Silent Auction for classroom baskets

Instatement of New Board Member

Motion was made by Director Tappia Infanger and seconded by Vice Chairperson Vandersloot to instate Valerie Horlacher as a new board member. Motion carried unanimously.

Interim Loan

Motion was made by Board Treasurer Mike Infanger and seconded by Board Secretary Sara Schofield to accept an interim loan from the property owner for the asphalt behind the school for a basketball court, 2 basketball standards, tether ball poles and a 300 ft fence around the school play areas until the school can raise the money through fundraising. Motion carried unanimously.

Adoption of the ISBA Policy Manual

Board Chairperson Debra Infanger explains the benefits and purpose of the Idaho School Board Association membership.

Motion was made by Board Secretary Sara Schofield and seconded by Director Tappia Infanger to purchase the membership for the ISBA as well as adopting the policy manual provided. Motion carried unanimously.

Approval of Cleaning Contract

Chairperson Debra Infanger reviews with the board the bids submitted for the cleaning of AHCS. The board also discusses the rental fees for special events will need to be determined at the next board meeting.

Motion was made by Director Mike Infanger and seconded by Director Tappia Infanger that we accept the cleaning contract with Idaho Cleaning and Maintenance with a 30 day option to cancel the contract if the services are not satisfactory. Motion carried unanimously.

Waxie Company

Board Chairperson Debra Infanger discussed the Waxie products and services offered. As there is not a contract to sign, no board vote is necessary

Trash Contract

Board Chairperson Debra Inganger presents the options of PSI and Grandpa's Trash services to the board.

Motion was made by Director Tappia Infanger and seconded by Board Secretary Sara Schofield that we accept the contract with Grandpa's Trash that will provide AHCS with 10 trash cans which will be picked up 4 times per week at \$300.00 per month. Motion carried unanimously.

Hiring of Front Office Assistant

Board Chairperson Debra Infanger presents the need for a ½ time employee in the front office and paraprofessional.

Motion is made by Board Director Mike Infanger and seconded by Board Vice Chairman Trent Vandersloot that we hire Carlie Buttars for the front office assistant/paraprofessional. Motion carried unanimously.

Resignation of Board Members

Motion is made by Board Vice Chairman Trent Vandersloot and seconded by Director Tappia Infanger that we accept the resignations of Gayle DeSmet and Jim Dalton. Motion carried unanimously.

Motion is made by Director Tappia Infanger and seconded by Board Treasurer Mike Infanger that Gayle DeSmet continue as the Head Administrator/Consultant. Motion carried unanimously.

Board Training:

Interpreting the Star Rating System

Board Chairman Deby Infanger presents the details of the Star Rating System to the board.

Following the Mission and Vision of the School

Board Treasurer Mike Infanger presents the board with a plan bringing professionals in from the community to do seminars with the students on starting your own businesses and becoming your own boss. This will tie in with the mission and vision of the school.

Financials:

Bills and Payroll

Motion was made by Director Valerie Horlacher and seconded by Board Secretary Sara Schofield to pay the bills. Motion carried unanimously.

*List of bills attached

Executive Session

No Executive Session necessary.

Adjournment:

Motion was made by Board Vice Chairman Trent Vandersloot and seconded by Board Treasurer Mike Infanger to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Approved,

Angela Lords
Business Manager

Deby Infanger
Board Chairperson