**American Heritage Charter School**

**Minutes of Regular Board Meeting**

**February 6, 2014**

**Time:** 6:30 pm

**Roll Call:**

**Board of Directors** Absent: Vice Chairman Trent VanderSloot

Chairperson Debra Infanger

Treasurer Mike Infanger

Director Tappia Infanger

Director Tony Lima

Secretary Sara Schofield

Parent Rep Valerie Horlacher

**Others in Attendance:**

Administrator Dr. Harris

Business Manager Angela Lords

**Agenda:**

Motion was made by Director Tappia Infanger and seconded by Board Secretary Sara Schofield to approve the agenda. Motion carried unanimously.

**Approval of Minutes:**

Motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to approve the minutes of the meeting held on February 6th, 2014. Motion carried unanimously.

**PFA Report:**

***Tappia Infanger (playground equip, fundraising update, library progress)***

1. Director Tappia Infanger read two thank you notes given to the board by staff members thanking them for the Christmas bonus.
2. McDonald’s night brought in $305.00 to the school and was a huge success.
3. The PFA has been contacted by some parents that are interested in starting an after school lego club, more details will come soon.
4. The PFA is working on creating an application for parents who would like to have an after school club that they will have to fill out and then be voted on by the PFA in order to be considered an official after school club.
5. The middle school held an activity this past week where they hired a dance instructor to teach them to swing and square dance. The students had a wonderful time and are looking forward to having it again.
6. On Valentine’s Day the Student Council will deliver cookies and hand decorated cards from each class to twelve businesses that have supported AHCS in different capacities as a thank you.
7. The PFA is looking into purchasing a storage shed for the school to fit along the back side of the school. More information to some soon.
8. More fundraisers are being explored such as chocolate sales at Easter time, a movie night at the Paramount Theatre, and even a smart phone app.

**Chairperson Report:**

***Good of the Order***

No report was given at this time.

**Admin Report: Gayle DeSmet/Dr. Harris**

***AHCS Curriculum Update (Study Island)***

Dr. Harris reports that the success of Study Island is shown in the reports that are sent each week.

A training will be held at the next PFA meeting to show parents how to check their students

Study Island account to track their progress and assist them in increased success.

**New Business:**

***Seminary for High School***

Clint Francis reported on the LDS seminary options for AHCS high students for the upcoming year. Four high schools in the district offer an early morning seminary from 7-8 am. May 8-10th they will be accepting applications for the upcoming school year.

***Albertson’s CMO Restructuring***

Board Chairperson Deby Infanger presents the schools new restructuring plan to the board. (Details attached)

Motion is made by Board Secretary Sara Schofield seconded by Board Treasurer Mike Infanger

to approve the restructuring plan. Director Tony Lima votes against the plan and Parent Rep Valerie Horlacher obstains from the vote. Motion carries.

***Summary of Staff Interviews***

Board Chairperson Deby Infanger reports that the staff interviews were very successful. Some needs of the teachers were discovered by the interviews and will be taken care of quickly such as no elementary prep periods, blinds needed in 3rd and 4th grades, science materials, document stands and textbooks.

***Advertising for Open Enrollment***

Board Chairperson reports that there will be radio ads, newspaper ads, FB ads and website information for the open enrollment in preparation for the lottery that will be held April 12th, 2014. More details to follow.

**Board Training-Deby Infanger**

***SPED Update***

Board Chairperson Deby Infanger summarizes the report from the State Dept of Education regarding the improvements requested for AHCS’s SPED program. All requests have been satisfied by AHCS.

***AHCS Bylaws***

Board Chairperson Deby Infanger reads the charter bylaws regarding how many board members it takes to form a quorum in order to hold a legal board meeting. All of these by laws are currently being upheld in all board meetings.

**Old Business**

**Financials:**

***Bills and Payroll***

Motion was made by Director Tony Lima seconded by Parent Rep Valerie Horlacher to pay the bills. Motion carried unanimously.

**Executive Session**

***IC 67-2345 (b)***

Motion was made by Director Tappia Infanger and seconded by Board Treasurer Mike Infanger to move into executive session. Motion carried unanimously.

Motion was made by Parent Rep Valerie Horlacher and seconded by Board Treasurer Mike Infanger to move out of executive session. Motion carried unanimously.

***Administrator Evaluation***

Motion was made by Director Tony Lima and seconded by Board Secretary Sara Schofield to not renew Dr. Harris’s contract for the upcoming school year. Motion carried unanimously.

**Adjournment:**

Motion was made by Board Treasurer Mike Infanger seconded by Board Secretary Sara Schofield to adjourn the meeting. Motion carried unanimously.

**Respectfully submitted, Approved,**

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Angela Lords Deby Infanger

Business Manager Board Chairperson