**American Heritage Charter School**

Minutes of Regular Board Meeting

April 3, 2014

Time: 6:37pm

**Roll Call:**

**Board of Directors** Absent: none

Chairperson Debra Infanger

Vice Chairman Trent VanderSloot

Treasurer Mike Infanger

Secretary Sara Schofield

Director Tappia Infanger

Director Tony Lima

Parent Rep Valerie Horlacher

**Others in Attendance:**

Head Admin. Gayle DeSmet

Vice Principal Logan Waetje

Vice Principal Tiffnee Hurst (Facetime)

Business Manager Angela Lords (Facetime)

**Agenda:**

Motion was made by Vice Chairman Trent VanderSloot and seconded by Board

Treasurer Mike Infanger to approve the agenda. Motion carried unanimously.

**Approval of Minutes:**

Motion was made by Board Treasurer Mike Infanger and seconded by Parent Rep Valerie

Horlacher to approve the minutes of the meeting held on March 6, 2014. Motion carried

unanimously.

**PFA Report:**

*Tappia Infanger*

1. New Parent Info Meeting held on March 5th, 2014 was success. There was a great turnout. Notes for next year: more ushers to direct visitors to classrooms, invite ONLY prospective parents (don’t pair it with a strings concert), better sound setup—couldn’t hear very well.
2. Middle School Activity was held on March 14th, 2014 was really fun. Great turnout from our students and 20-25 prospective students attended.
3. 3 on 3 Basketball Tournament was held on March 15th, 2014. Six teams competed and a good time was had by all.
4. World’s Finest Chocolate Fundraiser: LOTS of work, but made ~$3000 for technology for the school.
5. Calissa Jacobsen presented to board a new club—“Clay Club”. She will teach 15 students at a time to make polymer clay miniatures (food, flowers, etc.). The club will be held on Thursdays after school in Mrs. DeArton’s room. Age range 5th-8th grades. Cost is $5 per time. Board agreed it would be a fun club to offer and applauded Calissa’s amibition.
6. PFA Elections—discussed possible ways to have our annual election in May. Director Tappia Infanger will compile by-laws and distribute them via email amongst the board for discussion and then to the body of the PFA for vote.

**Chairperson Report:**

*Good of the Order*

No report was given at this time

**Admin Report: Gayle DeSmet/Tiffnee Hurst/Logan Waetje**

Mr. Waetje: SBAC testing will start next week. Mrs. Hurst and Mr. Waetje have worked out a schedule where all the students test in morning and only have one test per day. Seventh and Eighth grade will test as one group. Our school will be finished testing by May 10th however, the state window doesn’t close until May 17th. This allows time for those students who are absent on their test day or attend PACE to take the test. There is a license available to purchase through the PFA for next year that would allow our school to use the classroom set of Chromebooks that we currently have for state testing. Approximately $900 but would be useful as we only have one set of 30 laptop computers available this year.

Mrs. Hurst: The teachers and administration are working hard to be ready for the SBAC. Mrs. Hurst has contacted the state and gotten cheese sticks for the students as a snack during testing. Also the PFA will provide granola bars.

VIDEO: The middle school had a commercial contest. Paige Anderson’s commercial won “Most Inspiring”

**Board Training: Head Admin. Gayle DeSmet**

Discussed ADA (Average Daily Attendance) and how funds from the state are divided. ADA from Sept. through Nov. counts for the most of the money that year. Asked PFA to discuss with the parents what ADA is and how it affects our budget.

**New Business:**

1. **Differential Pay Structure**—Head Admin. Gayle DeSmet: Defined differential pay. As a school, we make the money available to everyone. There is an academic track and a leadership track. In order to earn the extra pay, a teacher can create their own portfolio (also tied to student portfolio) to be evaluated by Chairperson Debra Infanger, Head Admin. Gayle DeSmet and Vice Principal Tiffnee Hurst. All of the state money must be distributed each year.
2. **School Calendar**—Chairperson Debra Infanger: Discussed District 91 school calendar for the 2014-15 school year. Reiterated the importance of following their schedule because we share busing. However, we can switch from trimesters to semesters if we choose. Discusses the pros and cons of trimesters and semesters.
3. **Positive Time Reporting and Title I Parent Involvement Policies**—Vice Principal Tiffnee Hurst. Discussed the positive time reporting and parental involvement policies and how the state accounts for these under federal programs. Motion was made to adopt these two policies by Parent Rep Valerie Horlacher and seconded by Director Tappia Infanger.
4. **Faculty Rehire Recommendations**—Head Admin. Gayle DeSmet: The faculty has all been evaluated and Gayle DeSmet will make personnel recommendations in Executive Session.

**Old Business:**

1. **HS Expansion Facility Options—Chairperson Deby Infanger**

Options for the funding of this facility were discussed. No decision was made.

**Financials:**

Motion was made by Treasurer Mike Infanger and seconded by Sara Schofield to pay the bills. Motion carried unanimously.

**Executive Session:**

Motion was made by Director Tappia Infanger and seconded by Parent Rep. Valerie Horlacher to go into Executive Session. Motion carried unanimously.

Discussion of Faculty Rehire Recommendations

Motion was made by Board Treasurer Mike Infanger and seconded by Board Vice Chairperson Trent VanderSloot to move out of Executive Session. Motion carried unanimously.

Motion was made by Board Vice Chairperson Trent VanderSloot and seconded by Board Treasurer Mike Infanger to accept the Faculty Rehire Recommendations. In favor: Chairperson Debra Infanger, Vice Chairman Trent VanderSloot, Board Treasurer Mike Infanger, Secretary Sara Schofield, Director Tappia Infanger, and Director Tony Lima Nay: Parent Rep. Valerie Horlacher

**Adjournment:**

Motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to adjourn the meeting. Motion carried unanimously.

10:47pm

**Respectfully submitted,**  **Approved,**

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Angela Lords Deby Infanger

Business Manager Board Chairperson