**American Heritage Charter School**

Minutes of Annual Board Meeting

July 10, 2014

Time: 6:32pm

**Roll Call:**

**Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger Vice Chairman Trent VanderSloot

Secretary Sara Schofield

Director Tappia Infanger

Director Tony Lima

Parent Rep Dana Alboucq

**Others in Attendance:**

Vice Principal Tiffnee Hurst

Business Manager Angela Lords

**Agenda:**

Motion was made by Board Treasurer Mike Infanger and seconded by Board Secretary Sara Schofield to approve the agenda. Motion carried unanimously.

**Approval of Minutes:**

Motion was made by Board Treasurer Mike Infanger and seconded by Board Secretary Sara Schofield to approve the minutes of the meeting held on June 12th, 2014. Motion carried unanimously.

**PFA Report:**

*Tappia Infanger*

1. Excited to announce the Golf Tournament Fundraiser coming up on September 13th, 2014. More details will follow.
2. Upcoming projects and expenditures for PFA will be as follows: School sign with a marquis, butcher paper roll with paper for teachers, and pavers to go around the flagpole with contributor’s names. The PFA also purchased a storage shed for the snow blower and other equipment and deck boxes for storing PE equipment. PFA was able to procure free lunch tables from Fox Hollow elementary for our cafeteria.

**Chairperson Report:**

*Good of the Order*

Chairperson Deby Infanger states that the school was able to procure the modular buildings for $8900.00 each from District 91. Chairperson Infanger states that she is grateful for the good relationship with District 91.

**Admin Report: Gayle DeSmet/Tiffnee Hurst**

1. Mrs. Hurst reports on her trip to Las Vegas for the Charter School Convention in June. She reports on the success of charters in New Orleans in which every school is a charter school. Mrs. Hurst has some fantastic information to bring back to the staff here at AHCS and is excited to share it.
2. AHCS is still looking for a math teacher for the upcoming year.
3. New staff is in the process of preparing for the upcoming year.
4. Mrs. Hurst expresses a heartfelt thanks to the PFA for all of their work on behalf of the staff.

**New Business:**

1. **Board Reorganization-election of officers—**

A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger that the board officers remain the same for the 2014-2015 year. Motion carried unanimously.

1. **Appoint Federal Programs Contact—**

A motion is made by Director Tappia Infanger and seconded by Board Treasurer Sara Schofield to appoint Tiffnee Hurst as the Federal Programs Contact the 2014-2015 school year. Motion carried unanimously.

1. **Authorize School Lunch Program**—

A motion is made by Board Treasurer Mike Infanger and seconded by Parent Representative Dana Alboucq to authorize the school lunch program for the 2014-2015 school year. Motion carried unanimously.

1. **Set board meeting dates and posting sites—**

A motion is made by Director Tappia Infanger and seconded by Board Treasurer Mike Infanger to approve the board meeting dates as the first Thursday of the month at 6:30 pm, and the posting sites to be at the school building and the school website. Motion carried unanimously.

1. **ISBA Membership Renewal—**

A motion is made by Board Treasurer Infanger and seconded by Board Secretary Sara Schofield to approve the membership renewal for the ISBA for the 2014-2015 school year. Motion carried unanimously.

1. **Revised AHCS Certified Employee Pay scale—**

A motion is made by Board Secretary Sara Schofield and seconded by Director Tappia Infanger to approve the new Certified Employee pay scale. Motion carried unanimously.

1. **Refinishing Wood Floors/Summer Maintenance Bid—**

A motion is made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to approve the refinishing and summer maintenance bid for the summer and upcoming school year. Motion carried unanimously.

**Old Business:**

1. **Modular Building Report—**

Chairperson Deby Infanger reports the status of the modular buildings and the expenses needed in preparation. A motion is made by Board Secretary Sara Schofield and seconded by Board Treasurer Mike Infanger to approve the following approximate expenses for the modulars:

Technology $5,000.00

Networking $11,000.00

Skirting $3,750.00

Carpeting $5,000.00

Sidewalks $7,400.00

Motion carried unanimously.

A motion is made by Board Secretary Sara Schofield and seconded by Director Tappia Infanger to approve the approximate expenses for the modulars:

Painting $5-7,000.00

Motion carried unanimously.

A motion is made by Board Treasurer Mike Infanger and seconded by Board Secretary Sara Schofield and seconded by Director Tony Lima to approve the approximate expenses for the modulars:

Electrical Services $23,000.00

Motion carried unanimously.

A motion is made by Director Tony Lima and seconded by Board Secretary Sara Schofield to accept the loan terms of Doug Jansen for all the modular expenses. Motion carried unanimously.

1. **New Building Report—**

Board Chairperson Deby Infanger states that we will tentatively move forward on procuring funding for the new building. More details will be reported as they become available.

**Financials:**

1. **Bills and Payroll—**

Motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to pay the bills and payroll as submitted to the board. Motion carried unanimously.

**Adjournment:**

Motion was made by Director Tony Lima and seconded by Secretary Sara Schofield to adjourn the meeting. Motion carried unanimously.

7:58pm

**Respectfully submitted,**  **Approved,**

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Angela Lords Deby Infanger

Business Manager Board Chairperson