**American Heritage Charter School**

Minutes of Regular Board Meeting

September 4th, 2014

Time: 6:34pm

**Roll Call:**

 **Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger Vice Chairman Trent VanderSloot

Secretary Sara Schofield Parent Rep Dana Alboucq

Treasurer Mike Infanger

 Director Tappia Infanger

 Director Tony Lima

 **Others in Attendance:**

 Vice Principal Tiffnee Hurst

 Business Manager Angela Lords

**Agenda:**

Motion was made by Board Treasurer Mike Infanger and seconded by Board Secretary Sara Schofield to approve the agenda. Motion carried unanimously.

**Approval of Minutes:**

Motion was made by Board Treasurer Mike Infanger and seconded by Board Secretary Sara Schofield to approve the minutes of the meetings held on August 7th and 18th, 2014. Motion carried unanimously.

**PFA Report:**

 *Tappia Infanger*

1. The uniform exchange was a great success at registration. They ware
2. The PFA newsletter was completed and sent. Mrs. Weitzel needs any items to be announced in upcoming newsletters to be sent to her by the 24th of each month.
3. The barbeque for the 7th, 8th and 9th graders was well attended by new students and their families, parents contacted Tappia and told her they were very grateful for the event.
4. Minuteman card sales have been going well. They have sold 16 cards as of right now. Tappia and Deby are contacting businesses to ask for sponsorship as well.
5. Donations are coming in for the golf tournament.
6. Caleb Rogers is going to do some service around the school to earn his eagle.
7. Sport club, Lego club and choir club are all starting soon here at the school.
8. Sierra Infanger and Tessa Dalton presented their plan to start a rubber band club at Tuesdays from 3:30-4:15 pm beginning September 9th. They will go for six weeks and take the first ten people to sign up. It is available from 1-6 grades. Flyers will be posted in the gym and in the hallways. Signups will be available in the office. They are very excited to begin soon. Motion is made by Sara Schofield and seconded by Director Tappia Infanger to approve the after school rubber band club as presented. Motion carried unanimously.

**Chairperson Report:**

 *Good of the Order*

Chairperson Deby Infanger states that our school has received the REAP grant for this year. This grant award totals $15,332.00. We have a broad range of options on the guidelines on what the money can be spent on.

The modulars look great and all major repairs are complete and the board will have the option to walk through the buildings.

Our tax exempt status has been revoked. The IRS has stated that we have missed three years of filing the form 990. As we have not been in existence will funds being spent this is not possible for us to have missed three years in a row. Our auditor is aware of the problem. A letter was drafted and sent to the IRS as well as Mike Simpson to help us resolve this mistake by the IRS.

**Admin Report: Tiffnee Hurst**

1. Mrs. Hurst explains we have started a great year. The staff had a week and a half of great staff development. The Math in Focus curriculum has been adopted and is currently being taught. The staff is excited to see how this new curriculum works with the students. The Shurley English, Core Knowledge and Character Education trainers did a wonderful job presenting.
2. Enrollment Numbers are as follows: Full K-7, 8th is 26 students, and 9th grade is at 10 students.
3. The staff is happy and excited for the upcoming year.
4. We are preparing for our accreditation review. Our first meeting will take place on September 12th, 2014.

**New Business:**

1. **Strategic Plan—**

Chairperson Deby Infanger presents the strategic plan to the board in detail. Mrs. Hurst is asked to add in music appreciation in the middle school as well as the elementary music, as we are offering both of those options currently in our school.

A motion was made by Director Tappia Infanger and seconded by Board Secretary Sara Schofield to approve the adoption of the Strategic Plan with some school specific additions. Motion carried unanimously.

1. **Data Policy Adoption**

Mrs. Hurst provides details of the policy to the board. Policy attached.

1. **Rename Security Alarms**—

Mr. Chris Schofield will rename the security alarms with the help of the office staff and administration.

**Old Business:**

1. **Modular Building Report—**

The report for the modulars was given in the Good of the Order report (please see details above).

1. **New Building Report—**

Board Chairperson Deby Infanger states that we will tentatively move forward on procuring funding for the new building. More details will be reported as they become available.

**Financials:**

1. **Bills and Payroll—**

Motion was made by Director Tony Lima and seconded by Board Treasurer Mike Infanger to pay the bills and payroll as submitted to the board. Motion carried unanimously.

**Adjournment:**

Motion was made by Board Treasurer Mike Infanger and seconded by Director Tony Lima to adjourn the meeting. Motion carried unanimously.

7:33 pm

**Respectfully submitted,**  **Approved,**

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Angela Lords Deby Infanger

Business Manager Board Chairperson