**American Heritage Charter School**

Minutes of Regular Board Meeting

October 1st, 2015

Time: 6:31 pm

**Roll Call:**

**Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger Treasurer Mike Infanger

Vice Chairman Trent Vandersloot

Secretary Sara Schofield Director Tappia Infanger

Director Tony Lima

Parent Rep Vanessa Jansen

**Others in Attendance:**

Assistant Head Administrator Tiffnee Hurst

Administrator Intern Shawn Rose

Business Manager Angela Lords

**Agenda:**

A motion was made by Vice Secretary Sara Schofield and seconded by Board Vice Chairman Trent VanderSloot to amend the agenda to include the CIS Contract and Student E—mail Policy. Motion carried unanimously.

A motion was made by Board Secretary Sara Schofield and seconded by Board Vice Chairman Trent VanderSloot to approve the amended agenda. Motion carried unanimously.

**Approval of Minutes:**

A motion was made by Board Secretary Sara Schofield and seconded by Vice Chairman Trent VanderSloot to approve the minutes provided to the board for the regular board meeting held on September 3rd, 2015. Motion carried unanimously.

**PFA Report:**

***Vanessa Jansen***

1. Golf Tournament

The golf tournament was a success. It grossed $12,500.00 with 45 golfers that day. The PFA is still waiting to collect on approximately $2500.00.

1. Grandparents Day

100 grandparents showed up for Grandparents Day. The success was because of our kitchen staff and PFA helpers.

1. Schoolwide field trip

The PFA is providing the opportunity for all students to attend the Sleeping Beauty show at the Civic Auditorium on October 19th, 2015.

1. Veteran’s Day

Plans for Veteran’s Day are coming and will be announced soon.

**Admin Report: Shawn Rose**

1. Parent Pick Up

The car pickup is going much smoother. All children are loaded in the cars and the parking lot is emptied within 7-8 minutes each day.

1. Field Trips

Some teachers have approached Mr. Rose regarding field trips and the funding for these trips. These will be presented later in the meeting.

1. High School classes

The high school classes are going very well. Students are passing sections already and they are celebrating.

**Old Business:**

1. **School Expansion**
2. **New Building**

Chairperson Infanger reported that some of the board members that approve the

CHC Grant have toured the school and been so impressed. AHCS is hopeful that our grant will be approved. This will help pay for some technology needs in the school.

* 40 Chromebooks, 6 i-Pads, and Kindles sets for K-6 classrooms.

**New Business:**

**1.** Fundraiser Approval

A motion was made by Board Secretary Sara Schofield and seconded by Board Vice Chairman Trent VanderSloot to approve the following fundraisers. Motion carried unanimously.

* BPA-Hot Chocolate Sales (Mrs. Lords to check on the requirements of the NSLP program to see if this allowed)
* BPA fruit sales
* No fuss donations
* Idaho Direct
* Penny Wars
* Halloween Carnival
* Walk a thon
* Jamba Juice cards
* Photo Booth

**3.** CIS Contract

A motion is made by Director Tony Lima a seconded by Parent Representative Vanessa Jansen to approve the CIS contract.

**4**. Student Email Policy

The first reading for the Student Email Policy was completed. This policy is available for public input until the next board meeting.

**5.** Parent Right Policy

The first reading for the Parent Right Policy was completed. This policy is available for public input until the next board meeting.

6. Teacher’s Providing Teaching at Sister School Policy

The first reading for the Parent Right Policy was completed. This policy is available for public input until the next board meeting.

7. Strategic Plan Approval

Mrs. Tiffnee Hurst presents the board with the outline for the 15-16 Strategic Plan as well as the timeline for completion. A motion is made by Director Tappia Infanger and seconded by Board Vice Chairman Trent VanderSloot to approve the 2015-2016 Strategic Plan. Motion carried unanimously.

8. 2014-2015 Annual Audit Report

Mrs. Angela Lords presents the 2014-2015 audit report to the board. (Audit is attached).

**Financials:**

1. **Bills and Payroll—**

A motion was made by Director Tony Lima and seconded by Board Vice Chairman Trent VanderSloot to pay the bills and payroll as submitted to the board. Motion carried unanimously.

**Adjournment:**

A motion was made by Board Vice Chairman Trent VanderSloot and seconded by Parent Representative Vanessa Jansen to adjourn the meeting. Motion carried unanimously.

8:47 pm

**Respectfully submitted,**  **Approved,**

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Angela Lords Deby Infanger

Business Manager Board Chairperson