**American Heritage Charter School**

Minutes of Regular Board Meeting

November 5th, 2015

Time: 6:37 pm

**Roll Call:**

**Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger Vice Chairman Trent Vandersloot

Director Tappia Infanger Secretary Sara Schofield Director Tony Lima

Parent Rep Vanessa Jansen

Treasurer Mike Infanger (via phone)

**Others in Attendance:**

Assistant Head Administrator Tiffnee Hurst

Administrator Intern Shawn Rose

Business Manager Angela Lords

**Agenda:**

A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to amend the agenda to include the Teacher Evaluation and Mentor Teacher Policy. Motion carried unanimously.

A motion was made by Director Tappia Infanger and seconded by Board Treasurer Mike Infanger to approve the amended agenda. Motion carried unanimously.

**Approval of Minutes:**

A motion was made by Director Tappia Infanger and seconded by Parent Representative Vanessa Jansen to approve the minutes provided to the board for the regular board meeting held on October 1st, 2015. Motion carried unanimously.

**PFA Report:**

***Vanessa Jansen***

1. Halloween Carnival

The Halloween Carnival brought in about $2500.00, this was about half of what was brought in last year.

1. Schoolwide Field Trip

The entire school attended “Sleeping Beauty” at the Civic Auditorium, the students really enjoyed the opportunity.

1. Veteran’s Day

The students will be gathering supplies that were requested so that we may put together some gifts to send to some troops abroad. We will also have Veterans attend for a flag retiring ceremony.

1. Activities

Many things will be happening this month: Book Fair, Choir Field Trip, High School Parties and Pie Parties for Thanksgiving.

**Good of the Order: Chairperson Infanger**

Mrs. Infanger asked teachers attending the board meeting to give a report on how things

going in their classrooms. Mrs. Alboucq says things are going well in Kindergarten. There is never a shortage of help from parents. Kindergartners are reading! She loves it

here!

Mrs. Harris states that her classes are doing many projects and learning much! She loves

her students and appreciates all of them.

**Admin Report: Shawn Rose**

1. Teacher Evaluations

Teacher evaluations have just wrapped up. AHCS has the cream of the crop for teachers.

1. Gratitude

Mr. Rose expresses gratitude for the PFA for the amazing job they did on the Halloween Carnival and how they have taken care of the teachers during P/T Conferences.

1. New Building Tours

Mr. Rose has been taking groups of students through the new high school. They are all excited for the completion of the new school.

**Old Business:**

1. **School Expansion**
2. **New Building**

Chairperson Infanger reported that the building completion is right on track to be completed on December 15th.

**2.** **Policy Review-**2nd Reading 2300, 2301, 2305, 2307, 2310, 2320, 2335, 2340, 2340F, 2341, 2341P, 2350, 2360, 2370, 2380, 2390, 2395, 2410, 2410P, 2420, 2420P, 2430, 2440, Parental Right Policy, Student Email Policy, and Teachers Providing Course Instruction for Students at both AHCS and NVA**.**

A motion is made by Director Tony Lima and seconded by Parent Representative Vanessa Jansen to approve the policies as provided to the board. Motion carried unanimously.

**New Business:**

**1. IDLA Contract**

A motion is made by Director Tony Lima and seconded by Parent Representative Vanessa Jansen to approve the IDLA contract. Motion carried unanimously.

**2.** **Outline of Admin Duties and Relationship to PFA**

Job duties provided to board.

**3. Policy Review**-1st Reading 3050A1, 3050A2, 3050A3, 3090A1, 3090A2, 3265A1, 3265A2, 3275A1, 3275A2, 3275FA1, 3275FA2 and Mentor Teaching Policy.

**Financials:**

**1. Bills and Payroll—**

A motion was made by Director Tony Lima and seconded by Parent Representative

Vanessa Jansen to pay the bills and payroll as submitted to the board. Motion carried

unanimously.

**Executive Session-IC 67-2345 (b)**

A motion is made by Director Tappia Infanger and seconded by Parent Representative

Vanessa Jansen to move into Executive Session. Motion carried unanimously.

A motion is made by Parent Representative Vanessa Jansen and seconded by Director

Tappia Infanger to move out of Executive Session. Motion carried unanimously.

**Adjournment:**

A motion was made by Parent Representative Vanessa Jansen and seconded by Director

Tony Lima to adjourn the meeting. Motion carried unanimously.

8:56 pm

**Respectfully submitted,**  **Approved,**

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Angela Lords Deby Infanger

Business Manager Board Chairperson