**American Heritage Charter School**

Minutes of Regular Board Meeting

January 7th, 2016

Time: 6:32 pm

**Roll Call:**

**Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger Vice Chairman Trent VanderSloot

Secretary Sara Schofield

Director Tappia Infanger

Director Tony Lima

Parent Rep Vanessa Jansen

Treasurer Mike Infanger

**Others in Attendance:**

Assistant Head Administrator Tiffnee Hurst

Administrator Intern Shawn Rose

Business Manager Angela Lords

**Agenda:**

A motion was made by Board Treasurer Mike Infanger and seconded by Board Secretary Sara Schofield to approve the amended agenda. Motion carried unanimously.

Student Presentations

1. BPA Presentation-BPA presented the product that they will be presenting tomorrow and the BPA competition.

2. Japanese Culture Club- Kaylee Dalton requested to begin an after school club. These are the items that they would like to learn more about:

a. Origami

b. Japanese Cultures

c. Manga

d. Food Culture

e. Video Gaming

Mrs. Dalton will be the adult responsible for this club. The club will run from 3:40-5:00. This club is available for 7th grade and up. $3.00 per student will be collected in order to cover costs of the club. It will be held in Liberty Lounge each Thursday beginning in January-March. She would like to have access to the projector during her club time.

A motion is made by Parent Representative Vanessa Jansen and seconded by Director Tony Lima to approve this after school club. Motion carried unanimously.

**Approval of Minutes:**

A motion was made by Board Treasurer Mike Infanger and seconded by Parent Representative Vanessa Jansen to approve the minutes provided to the board for the regular board meeting held on December 3rd, 2015. Motion carried unanimously.

**PFA Report:**

***Vanessa Jansen***

1. **Giving Tree**

The giving tree was a success and we are grateful for all who donated to brighten several families holiday in our school.

1. **Little School Houses**

Many items were provided for the classrooms from parents.

1. **Fundraisers**

The PFA is currently working on taking the approved fundraisers and spreading them out throughout the remainder of the year as to not weigh down the parents with too many at a time.

**4.** **Library**

The library is moved out the new location. There are several items that are currently

needed: Shelving for picture books, and repair materials.

**5.** **Lego Club**

The Lego Club would like to have a new fundraiser. Papa Murphys pamphlets that

will have coupons for Papa Murphys, this will cost $20.00 for the patron and

the school will earn $10.00 per card.

A motion is made by Parent Representative Vanessa Jansen and seconded by Mike

Infanger to approve this fundraiser for Papa Murphys. Motion carried unanimously.

**Good of the Order: Chairperson Infanger**

Mrs. Infanger will provide these items in the new building report.

**Admin Report: Tiffnee Hurst/Shawn Rose**

1. **New Building Move**

Mr. Rose reports that there were many volunteers and parents that came to help move the secondary teachers and items out of the storage units to the new building. It went smoothly.

1. **HS Curriculum**

Mr. Rose reports that the HS staff are having daily teaching meeting, mentor meetings and things seem to be running very smoothly. The new semester will begin on January 23rd, so planning is taking place for the new schedules.

1. **New Building Move**

Mr. Rose reports that they students will be assisting in the move from the existing school into the new high school December 17th and 18th. Everyone is excited to get started and get into the new building.

**4. I Spy A Patriot**

The K-6 have a new bulletin board as you walk into the school, which will showcase a

student of the week.

**5. School Choice Week**

The 4th and 7th grade will be going to Boise for School Choice Week. They are very

excited to attend.

**Old Business:**

1. **School Expansion**
2. **New Building**

Chairperson Infanger reported that the building is completed with a few details to

be finished and we are looking forward to an open house.

b) **Policy Review-2nd Reading** 3050A1, 3050A2, 3050A3, 3090A1, 3090A2,

3265A1, 3265A2, 3275A1, 3275A2, 3275FA1, 3275FA2, AHCS Email Policy

and Mentor Teacher Policy.

A motion was made by Director Tappia Infanger and seconded by Parent Representative

Vanessa Jansen to approve the policies presented to the board for the 2nd Reading.

Motion carried unanimously.

**New Business:**

**1. Policy Review-1st Reading** 2450, 2500, 2510, 2510P, 2520, 2530, 2540, 2545, 2550

and 2560.

**2.** **Emergency Closure-SDE**

Motion is made by Director Tony Lima and seconded by Board Treasurer Mike

Infanger to approve the Emergency Closure on December 17th and 18th, 2015 due to

excessive illness and absences. Motion carried unanimously.

**3. Open House Planning**- The board and patrons discuss ideas on the open house for the high school to take place in February.

**4. PCSC Annual Report-**Mrs. Hurst presents the board with the final report from the

PCSC. Everything was marked high with one exception. We were marked down due

to the financials not being posted on the website. We are currently working on fixing

that as well.

**Financials:**

**1. Bills and Payroll—**

A motion was made by Director Tony Lima and seconded by Parent Representative

Vanessa Jansen added to approve the payables the bill from to pay

the bills and payroll as submitted to the board. Motion carried unanimously.

**Executive Session-IC 67-2345 (b)**

No Executive Session was held.

**Adjournment:**

A motion was made by Board Treasurer Mike Infanger and seconded by

Board Secretary Sara Schofield to adjourn the meeting. Motion carried unanimously.

9:03 pm

**Respectfully submitted,**  **Approved,**

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Angela Lords Deby Infanger

Business Manager Board Chairperson