**American Heritage Charter School**

Minutes of Regular Board Meeting

February 4th, 2016

Time: 6:35 pm

**Roll Call:**

 **Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger Vice Chairman Trent VanderSloot

Secretary Sara Schofield Parent Rep Vanessa Jansen

Director Tappia Infanger

Treasurer Mike Infanger (via phone)

 Director Tony Lima

 **Others in Attendance:**

 Assistant Head Administrator Tiffnee Hurst

 Business Manager Angela Lords

**Agenda:**

A motion is made by Director Tappia Infanger and seconded by Board Secretary Sara Schofield to amend the agenda as follows: remove policies 2610, 2630, 2700 and 2700P and add a section to the Executive Session to include Student Attendance Request. Motion carried unanimously.

A motion was made by Director Tappia Infanger and seconded by Board Secretary Sara Schofield to approve the amended agenda. Motion carried unanimously.

**Approval of Minutes:**

A motion was made by Director Tappia Infanger and seconded by Board Secretary Sara Schofield to approve the minutes provided to the board for the Regular Board Meeting held on January 7th, 2016, and the Special Board Meeting held on January 21st, 2016. Motion carried unanimously.

**PFA Report:**

 ***Kimberly Wynn***

1. **Chiropractic Health Cards**

The Chiropractic Health Card Fundraiser brought in $1040.00 for the school.

1. **No Fuss Fundraiser**

The No Fuss Fundraiser brought in $220.00 for the school.

1. **After School Clubs**

The following clubs are currently taking place after school:

* Japanese Culture Club
* Sports Club
* Ski Club

**4.** **February School Service Project**

 The teachers will make Valentine’s Day cards for businesses in the area that have

 shown support to the school, as well as staff here at the school. These cards were

 added to some candy and cookies and disbursed to the local businesses.

**5. Penny Wars**

 Penny Wars will begin in a couple of weeks. The PFA will provide the containers for

 each class. These containers will be clear so that the classes will be able to view

 where they are in the competition. All money will need to be placed in the office

 each day. Mrs. Risenmay and Mrs. Lords will be responsible for counting and

 depositing the money.

***Beth Wiklund***

1. **H/S Open House**

 Mrs. Wiklund discusses some plans for the Open House and High School party with

 the board.

2. **Jr. Washington DC Trip**

 Mrs. Wiklund discusses their meeting with Mrs. Klamm from NVA regarding the trip

 with the board.

**Good of the Order: Chairperson Infanger**

Mrs. Infanger will provide these items in the new building report.

**Admin Report: Tiffnee Hurst/Shawn Rose**

1. **New Google Site**

Mrs. Hurst reviews the setup of the google sites for the staff and the parents to keep them informed of current events and details for the school.

1. **School Choice Week/Boise Trip**

Mrs. Hurst reports that the trip to Boise for School Choice Week went well. The students were well behaved and the trip was a success.

1. **Mrs. DeHart Class Report**

Mrs. DeHart reports that her class is doing well and progressing nicely. Some School Choice Week yellow scarves were requested by Mrs. DeHart. They were received and the students love to wear them.

 **4. Chesbro Battle of the Bands**

 Chesbro is offering a fundraiser called Battle of the Bands. They will have an

 opportunity for our students to go and compete with other music students and the

 proceeds will be matched by Chesbro by up to $200.00. These funds would benefit the

 music program for the school.

 A motion is made by Board Secretary Sara Schofield and seconded by Director Tappia

 Infanger to approve the fundraiser “Battle of the Bands”. Motion carried unanimously.

 **5. School Choice Week**

 The 4th and 7th grade will be going to Boise for School Choice Week. They are very

 excited to attend.

**Old Business:**

1. **School Expansion**
2. **Open House**

 The Open House will be held on March 3rd, 2016 at 5:00pm. The High School

 party will be held directly after the Open House.

 b) **Policy Review-2nd Reading** 2450, 2500, 2510, 2510P, 2520, 2530, 2540, 2545,

2550 and 2560.

 A motion was made by Board Secretary Sara Schofield and seconded by Director Tappia

 Infanger to approve the policies presented to the board for the 2nd Reading.

 Motion carried unanimously.

**New Business:**

 **1. Policy Review-1st Reading** 2545, 2570, 2570f, 2600, 2605, 2620 and 2625.

 The first reading of the policies was conducted.

**Financials:**

 **1. Bills and Payroll—**

 A motion was made by Board Secretary Sara Schofield and seconded by Director

 Tappia Infanger to approve the payables and payroll as submitted to the board. Motion

 carried unanimously.

**Executive Session-IC 67-2345 (b)**

 A motion is made by Director Tappia Infanger and seconded by Board Secretary Sara

 Schofield to move into executive session. Motion carried unanimously.

 A motion is made by Parent Representative Vanessa Jansen and seconded by Director

 Tappia Infanger to move back into open session. Motion carried unanimously.

**New Staff Hire**

A motion is made by Director Tappia Infanger and seconded by Board Secretary Sara

 Schofield to approve Mrs. Carrie Clyde as the new playground duty. Motion carried

 unanimously**.**

**Student Attendance**

A motion is made by Director Tappia Infanger and seconded by Board Secretary

 Sara Schofield to approve Student A to continue her classes online for 1 month as is

 allowed in the charter under the blended learning, as she had a sick family member

 out of state. Motion carried unanimously.

**Adjournment:**

 A motion was made by Director Tappia Infanger and seconded by

 Board Secretary Sara Schofield to adjourn the meeting. Motion carried unanimously.

7:35 pm

**Respectfully submitted,**  **Approved,**

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Angela Lords Deby Infanger

Business Manager Board Chairperson