**American Heritage Charter School**

Minutes of Regular Board Meeting

April 7th, 2016

Time: 6:31 pm

**Roll Call:**

**Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger Director Tony Lima

Vice Chairman Trent VanderSloot Parent Rep Vanessa Jansen

Secretary Sara Schofield

Director Tappia Infanger

Treasurer Mike Infanger

**Others in Attendance:**

Head Administrator Gayle DeSmet

Business Manager Cathy Thompson

Assistant Head Administrator Tiffnee Hurst

Administrator Intern Shawn Rose

Business Manager Angela Lords

**Agenda:**

A motion was made by Board Vice Chairman Trent VanderSloot and seconded by Board Secretary Sara Schofield to approve the agenda. Motion carried unanimously.

**Approval of Minutes:**

A motion was made by Board Secretary Sara Schofield and seconded by Director Tappia Infanger to approve the minutes provided to the board for the Regular Board Meeting held on March 3rd, 2016. Motion carried unanimously.

**Executive Session-IC 67-2345 (b)**

A motion is made by Director Tappia Infanger and seconded by Board Treasurer Mike Infanger to move into executive session. Motion carried unanimously.

A motion is made by Board Treasurer Mike Infanger and seconded by Director

Tappia Infanger to move back into open session. Motion carried unanimously.

**Presentations:**

1. **Reflex Presentation-Shea Gohr/Angie Croft**

Third graders Tyler Wynn and Josie Dalton address the board and demonstrate the Reflex Math website and how it works. They express their love for the program and how it has benefited their math fact scores in the last month. Mrs. Croft and Mrs. Gohr present to the board the cost and results of the scores of the students after the 30-day trial.

A motion was made by Board Secretary Sara Schofield and seconded by Board Vice Chairman Trent VanderSloot that the school purchase the software for the whole school. Motion carried unanimously.

1. **Project Based Ed-Jolene Harris**

This agenda item will be moved to next month’s meeting so further preparation can be completed.

**PFA Report:**

***Tappia Infanger***

1. **High School Committee**

A high school committee has been formed to better support the student council and upcoming events for the high school.

1. **Lego Club**

An overwhelming interest in the Lego Club has resulted in five more spots being opened up. The PFA will help fund the extra dollars needed to help the success of this club.

1. **Choir Club**

Choir Club has begun and there has been a positive interest.

**Good of the Order: Chairperson Infanger**

Mrs. Lords provided detailed numbers on the lottery class lists and waiting lists for the 2016-2017 school year. The Kindergarten class was unable to enroll many students who already have siblings in the school. Many families have contacted the school in concern that they will have to enroll their Kindergarteners in another school which is a hardship for these families. The board discusses an option of adding a bubble class beginning in Kindergarten to help with these families. The board authorizes Chairperson Deby Infanger to look into amending our charter to be able to accommodate this plan.

**Admin Report: Tiffnee Hurst/Shawn Rose**

1. **Security System Proposal**

Mr. Rose explains to the board that we currently do not have the equipment necessary to be able to view the security camera footage for this building, nor are we able to view the other cameras from one location for the other building. The school is in need of tying the two security systems together and housing the monitor and all the equipment to view them in one location. Mr. Rose presents the board with a couple of options and costs to do so. The board would like to revisit this proposal for the upcoming school year and 2016-2017 budget year in the near future.

1. **Professional Story Teller**

Mrs. Jensen our counselor has written a grant and it has been awarded to AHCS to have a professional story teller come in and work with the 6th graders on their Family Heritage. This would include seven ninety minute lessons and then they would perform their completed written stories at the end of these lessons. The grant that was awarded was for $250.00, the PFA will cover $150.00 and the school will cover the remaining $100.00.

1. **Great Expectations Training**

Three of our teachers will be attending the Great Expectations training in Texas in June. Mrs. Hassing, Mrs. DeHart and Mrs. Harris.

1. **ISAT Testing**

Mrs. Hurst explains that we will begin our ISAT testing next month and we have done our best to promote positive thoughts in the community regarding this testing in hopes to dispel any negative perceptions.

1. **Strategic Planning**

The board will focus on four of the main areas in The Strategic Plan for the upcoming year.

1. **Blended Learning Grant**

Mrs. Hurst has worked diligently on writing a grant that would help fund our blended learning program. The announcement of those receiving the grant will be made in a few weeks.

1. **Building Keys**

Mrs. Hurst expresses a concern with building keys. She expresses her concern that there are many keys checked out and there have been some in the building without prior knowledge of the administration. She asks the board if she can recall all keys that are currently checked out by everyone other than staff and administration. The board agrees. This process will be completed within the week.

**Old Business:**

1. Policy Review 2nd Reading- 2445, 2570, 2570F, 2600, 2605, 2610, 2620, 2625, 2630, 2700 and 2700P. These polies need further work and will be tabled until the next meeting.

**New Business:**

1. **2015-2016 Calendar Change**

A motion was made by Board Treasurer Mike Infanger and seconded by Board Secretary Sara Schofield to remove the last week of school from this school year’s calendar and release the students on May 27th, 2016. Motion carried unanimously.

1. **2016-2017 Maintenance Proposal**

This agenda item will be removed as the proposal has been declined by this gentleman at this time.

1. **Letter of Intent 2016-2017**

A motion was made by Board Secretary Sara Schofield and seconded by Board Vice Chairman Trent VanderSloot to accept the resignation of Mrs. Barbara Croft for the 2016-2017 school year. Motion carried unanimously.

A motion was made by Board Vice Chairman Trent VanderSloot and seconded by Board Secretary Sara Schofield to approve list of rehires attached. Motion carried unanimously.

1. **Loss of Credit/Attendance Review**

No students were brought forward for loss of credit at this time.

1. Water Protection/AC Elementary Building

The budget will allow one of the large projects for the upcoming summer, air conditioning to be installed in the Elementary, or the repairs necessary to water proof the foundation that will help in the leaking of the lower classrooms. The board asks that the elementary staff get together and decide which one they would like to have completed.

This will be approved at the next board meeting.

**Financials:**

**1. Bills and Payroll—**

A motion was made by Director Tappia Infanger and seconded by Board Treasurer Mike Infanger to approve the payables and payroll as submitted to the board, and to include the AP test proctor payable as well. Motion carried unanimously.

**Adjournment:**

A motion was made by Board Treasurer Mike Infanger and seconded by

Director Tappia Infanger to adjourn the meeting. Motion carried

unanimously.

8:56 pm

**Respectfully submitted,**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Angela Lords

Business Manager