**American Heritage Charter School**

Minutes of Regular Board Meeting

August 4th, 2016

**Roll Call:**

**Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger Vice Chairman Trent VanderSloot

Secretary Sara Schofield Parent Rep Kimberly Wynn

Treasurer Mike Infanger

Director Tappia Infanger

Director Tony Lima

**Others in Attendance:**

Administrator Tiffnee Hurst

Administrator Intern Shawn Rose

Business Manager Angela Lords

**Agenda:**

A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to approve the agenda. Motion carried unanimously.

**Executive Session-IC 74-206 (a) (b)**

A motion was made by Director Tony Lima and seconded by Board Treasurer Mike Infanger to move into executive session. Motion carried unanimously.

Board Chairperson Deby Infanger and Board Treasurer Mike Infanger recused themselves from Executive Session.

A motion was made by Board Secretary Sara Schofield and seconded by Parent Representative Kimberly Wynn to move back into open session. Motion carried unanimously.

A motion was made by Board Treasurer Mike Infanger and seconded by Director Tony Lima to hire Kelsee Hansen as the new Kindergarten teacher. Motion carried unanimously.

A motion was made by Board Secretary Sara Schofield and seconded by Director Tony Lima to hire Jill Dalton as the new Academic Coach for the secondary students. Board Chairperson Deby Infanger and Board Treasurer Mike Infanger recuse themselves, 3 ayes, motion carried.

**Approval of Minutes:**

A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to approve the minutes provided to the board for the Regular Budget Board Meeting held on July 7th, 2016. Motion carried unanimously.

**PFA Report:**

***Tappia Infanger***

1. **Rexburg Rapids Fundraiser**

The date is approaching for the upcoming fundraiser. Board members commit to find

sponsors for the event.

**Good of the Order: Chairperson Infanger**

Chairperson Deby Infanger shared the resignation letter of Tony Lima. The board expressed

their appreciation for Mr. Lima and his years of service to AHCS. A motion was made by Board Treasurer Mike Infanger and seconded by Board Secretary Sara Schofield to accept Mr. Tony Lima’s resignation. Motion carried unanimously.

**Admin Report: Gayle DeSmet/Tiffnee Hurst/Shawn Rose**

1. **Mastery Based Education Training**

Mr. Rose shared his experience along with four other teachers who attended the Mastery Based Education Training by Kelly Brady in Boise. Mastery Education, also known as competency-based education, allows students to advance as they master course material. Mr. Rose also stated that AHCS is on the right track and ahead of the trend with their implementation of blended learning and mastery based learning, since that is where education is headed.

1. **SBAC Report**

Mrs. Hurst shares the results of the SBAC test that was held at the end of the 15-16 school year. Results attached.

**New Business:**

1. **Building and Grounds Maintenance Projects**
   1. **Sprinkler and Lawn Bids**

A motion was made by Board Secretary Sara Schofield and seconded by Director Tony Lima to approve Techick Landscapers to finish the sprinkler/lawnproject. Motion carried unanimously.

* 1. **Ice Heat Cable**

A motion was made by Board Treasurer Mike Infancer and seconded by Board Secretary Sara Schofield to approve the bid to place the heat cable in the rain gutters at the high school. Motion carried unanimously.

* 1. **Idaho Cleaning and Maintenance Summer Maintenance**

A motion was made by Board Secretary Sara Schofield and seconded by Board Treasurer Mike Infanger to accept the proposal for the summer maintenance with Idaho Cleaning and Maintenance. Motion carried unanimously.

1. **Idea.com Phone System Project**

Board Chairperson Deby Infanger shared the details of the recently installed phone system with the board.

1. **Century Link Technology Project**

Board Chairperson Deby Infanger shared the details of the upcoming project to install the fiber optics for the school.

1. **Health Insurance Renewal**

A motion was made by Board Treasurer Mike Infanger and seconded by Board Secretary Sara Schofield to approve the Regence Health Insurance Contract for the 2016-2017 school year for AHCS employees. The board agreed to cover the health insurance premium increase for the employees for the upcoming year and not to pass on any increase to the employees. Motion carried unanimously.

1. **Staff Dress Code**

A motion was made by Board Treasurer Mike Infanger and seconded by Director Tony Lima to approve the proposed staff dress code. New Dress Code attached. Motion carried unanimously.

**Financials:**

**1. Bills and Payroll—**

A motion was made by Board Treasure Mike Infanger and seconded by Board Secretary Sara Schofield to approve the payables and payroll as submitted to the board. Motion carried unanimously.

**Adjournment:**

A motion was made by Director Tony Lima and seconded by

Board Treasurer Mike Infanger to adjourn the meeting. Motion carried unanimously.

**Respectfully submitted,**

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Angela Lords Business Manager