

# American Heritage Charter School

## Minutes of Regular Board Meeting

December 1<sup>st</sup>, 2016

Time: 6:31 pm

### Roll Call:

#### Board of Directors

Chairperson Debra Infanger  
Vice Chairman Trent VanderSloot  
Treasurer Mike Infanger  
Director Tappia Infanger

#### Not in Attendance:

Secretary Sara Schofield  
Director Chris Schofield  
Parent Rep Kimberly Wynn

#### Others in Attendance:

Assistant Head Administrator Tiffnee Hurst  
Administrator Intern Shawn Rose  
Business Manager Angela Lords

### Agenda:

A motion was made by Board Vice Chairman Trent VanderSloot and seconded by Treasurer Mike Infanger to approve the agenda. Motion carried unanimously.

### Presentations:

1. Lego Robotics Presentation-The Bee Keeper Hive Huggers presented to the board, they will be competing tomorrow and are very excited!

### Approval of Minutes:

A motion was made by Director Tappia Infanger and seconded by Vice Chairman Trent VanderSloot to approve the minutes provided to the board for the Regular Board Meeting held on November 3<sup>rd</sup>, 2016 and Special Board Meetings held on November 5<sup>th</sup>, and November 9<sup>th</sup>, 2016. Motion carried unanimously.

### PFA Report:

*Kimberly Wynn*

#### 1. Giving Tree

The High School is in charge of setting up the Christmas Tree for the Giving Tree this year. The PFA has worked with Mrs. Hurst for names of families that may be in need.

The tags will be made by the PFA and placed on the tree. We are looking forward to having this opportunity to serve our students and families again this year.

## **2. HS Food Drive**

The HS will be having a food drive for the service project for January, more information to come.

### **Chairperson Notes: Chairperson Infanger**

1. There are no Good of the Order announcements at this time.

### **Admin Report: Tiffnee Hurst/Shawn Rose**

#### **1. 4<sup>th</sup> Grade Classroom Report**

Mrs. Gohr reported that her class has had a great year so far. She reported that her class piloted the Reflex Math and her scores have gone from 32%-87% proficiency. They have reached all their classroom goals as a whole and now will be focusing on their individuals plans.

The 4<sup>th</sup> grade class is entering into their Lewis and Clark section and they are absolutely loving it! The board asked Mrs. Gohr if she would check into a field trip in Salmon to the Sacajawea Center for her class.

#### **2. Mrs. Norton**

Mrs. Norton reported that the Fall Concert, Festival of Trees and the Christmas Program turned out wonderful!

Mrs. Norton asked the board if she could look into entering her students into festivals, the board would like her to move forward with this and report back to them.

#### **3. Field Trip Approvals**

Mrs. Hurst reported to the board that the 4<sup>th</sup> and 7<sup>th</sup> grade students have been invited to attend School Choice Week in Boise in January (date to be determined) had on the program. The Kindergarten classes have received a busing grant to go to the Artitorium in May for their field trip.

A motion was made by Board Secretary Sara Schofield and seconded by Director Tappia Infanger to approve the field trips as presented to the board. Motion carried unanimously.

#### **4. P/T Conferences**

Mrs. Hurst reported that PFA Conference Attendance was 97% K-6<sup>th</sup> grade, it was very well attended.

**5. Staff Holiday Party**

December 15<sup>th</sup> is the date for the Staff Holiday Party, the board is invited as well.

**6. Strategic Planning**

Mrs. Hurst reported that the Strategic Planning has been successful with her staff. The teachers have done a wonderful job of working through the data and helping make sure the goals are being met.

**7. Executive Review-AdvancEd**

Mrs. Hurst reported that the Executive Review has been completed and shared the results with the board. Report attached.

**8. Charter Renewal**

Mrs. Hurst presented the board with the completed charter renewal documentation. Documentation attached.

**9. Tours/New Students**

Mr. Rose reported that he is doing approximately 5 tours for prospective new families per month. We have gained 8 new students since the beginning of the year.

**10. Mastery Training**

Mr. Rose and Mrs. Webb attended an IMEN training in November, it was a very informative meeting.

**11. Semester 2 Plans**

Mr. Rose stated that they are currently working on a schedule for the upcoming semester. Team teaching will be a new change on the schedule.

**Old Business:**

1. Policy Review-2<sup>nd</sup> Reading-2705, 2710, 2710B, 2715, 2720 and 2800  
A motion is made by Board Vice Chairman Trent VanderSloot and seconded by Board Treasurer Mike Infanger to remove the policies from the policy handbook. Motion carried unanimously.

**New Business:**

1. Annual Performance Report-Charter Commission
2. Renewal Application-Charter Commission-  
A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to approve the Annual Performance Report and Renewal Application for the Charter School Commission. Motion carried unanimously.

**Financials:**

**1. Bills and Payroll—**

A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to approve the payables and payroll as submitted to the board. Motion carried unanimously.

**Adjournment:**

A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to adjourn the meeting. Motion carried unanimously.

7:59 pm

**Respectfully submitted,**

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Angela Lords  
Business Manager