

American Heritage Charter School

Minutes of Regular Board Meeting

February 9th, 2017

Time: 6:33 pm

Roll Call:

Board of Directors

Chairperson Debra Infanger
Vice Chairman Trent VanderSloot
Secretary Sara Schofield
Treasurer Mike Infanger
Director Tappia Infanger
Director Chris Schofield
Parent Rep Kimberly Wynn

Not in Attendance:

Others in Attendance:

Executive Director Jim Dalton
Assistant Head Administrator Tiffnee Hurst
Administrator Intern Shawn Rose
Business Manager Angela Lords

Agenda:

A motion was made by Director Tappia Infanger and seconded by Director Chris Schofield to approve the agenda. Motion carried unanimously.

Executive Session-IC74-206 (b):

A motion was made by Director Tappia and seconded by Board Secretary Sara Schofield to move into executive session at 6:33 pm.

A motion was made by and seconded by to move out of executive session back into open session at pm.

A motion was made by Board Secretary Sara Schofield and seconded by Board Vice Chairman Trent VanderSloot that student 631419896 and 101245190 be granted credit for the semester. Motion carried unanimously.

A motion was made by Board Secretary Sara Schofield and seconded by Director Tappia Infanger that AHCS rehire Tiffnee Hurst and Shawn Rose as administrators for the upcoming school year. Motion carried unanimously.

Approval of Minutes:

A motion was made by Director Tappia Infanger and seconded by Director Chris Schofield to approve the minutes provided to the board for the Regular Board Meeting held on January 5th, 2017. Motion carried unanimously.

PFA Report:

Kimberly Wynn

1. McTeacher's Night

5 teachers attended McTeacher's Night and brought in \$316.66 for the school.

2. Valentine's Service Project

February 14th the students will be doing valentines for Meals on Wheels, businesses in the community and the teachers.

3. Math Reward Party

February 24th will be the Math Reward Party for the elementary students. They have earned this for reaching a goal set for their math proficiency.

4. Library

The library has received a new laptop and printer as a donation. They are currently trying to catalog all the books and working toward getting a scanner.

5. Wendy's Night

March 8th will be the next Wendy's Night for families at AHCS.

Chairperson Notes: Chairperson Infanger

1. There are no Good of the Order announcements at this time.

Admin Report: Tiffnee Hurst/Shawn Rose**Mrs. Hurst reported on the following items:**

1. Mrs. Hurst provided a power point for the board showing the growth of elementary students in their math proficiency. (presentation attached)
2. Mrs. Croft provided the board with a typical timed 3rd grade math test to show the skills that these students possess. Mrs. Croft also presented the board with a reward system that she does with her students.
3. Mrs. Hurst expressed her pride in the elementary students and staff for their continued excellence and hard work each day.

4. Mrs. DeHart and Mrs. Alboucq were recognized for their presence and they reported their pleasure in teaching their students.

Mr. Rose reported on the following items:

1. Mr. Rose presented a power point showing the details on the Mastery/Blended program, extracurricular activities and the success of the students in all their activities taking place at the middle school and high school. (presentation attached)
2. Mr. Rose reported on the flooding situation at the high school and the hard work that is taking place with clean up and preventative maintenance.
3. Mrs. Webb reported the Student Council has done some amazing activities:
Canned Food Drive
The Haven Drive
Concessions
Ski Club Party for the secondary students
Bake Sales
The students are looking at how they can best spend their funds to benefit the students.

Executive Director Report: Jim Dalton

Mr. Dalton reported on the following:

1. Mr. Dalton reported to the board that his first month has mostly spent on building issues. But it has been a great growing adventure.
2. The sewer pumps both failed and are currently being rebuilt. The problem began in January when some of the fuses burnt out in the electrical panel. After these were replaced, we continued to have issues with the alarm sounding and we would have to manually flip the switch to get the pumps to respond. We were unaware that during this time one of our pumps seized up only to have the capacitor to fail and the second pump to fail as well. We currently have one pump working and the other pump is on the way from the factory after it is having to be rebuilt. We have now received more training on the functions of all the lights and switches in the panel so that we may avoid further problems with the pumps failing.
3. A sincere thank you was extended to Chris Schofield and Trent VanderSloot for their assistance in the snow and water removal.
The technology classroom has been evacuated due to flooding. The Liberty Lounge is also requiring constant cleanup from the water.

Mr. and Mrs. Dalton have spent countless hours pumping, soaking up and removing water from the building. The cleanup continues until the snow is all melted and under control.

4. The heating unit went out in the gym at the elementary school. The melting snow pushed the conduit on the roof and caused some wires to be damaged. Sermon Service and Electric was able to come and repair the problem but suggested we attach the conduit to the building in the future.
5. The building inspector paid AHCS a visit today to review the facility and report any findings. The inspection went very well; he gave us some items that we will need to change or repair. During the building inspection we also had the health inspector visit the kitchen. This inspection went well also.
6. Mr. Dalton reported that he appreciates his time here and the teachers and staff that he is able to rub shoulders with each week. He expressed his appreciation for the flexibility of the staff and the attitude of “all hands on deck”, is the consensus. The secondary students are exceptional and are always willing to assist each other. A former student visited the school this past week and expressed his appreciation for this school. He expressed that the opportunity to attend here gave him what he needed to succeed in life. This is a special school!

Old Business:

- 1. Policy Review-2nd Reading 3000 and 3020**

A motion was made by Director Tappia Infanger and seconded by Parent Representative Kimberly Wynn to approve policies 3000 and 3020. Motion carried unanimously.

New Business:

- 1. Emergency School Closure-Emergency Closure Days-January 6th, January 13th, January 24th and February 2nd**

A motion was made by Director Chris Schofield and seconded by Board Treasure Mike Infanger to approve the emergency closure days that have been taken. Motion carried unanimously.

- 2. Policy Review-1st Reading-3040, 3050, 3060, 3070, 3080, 3090P, 3100, 3200, 3210 and 3220.**

The first reading of policies 3040, 3050, 3060, 3070, 3080, 3090P, 3100, 3200, 3210 and 3220 was held.

3. Art Class-Extended Substitute Hire

Tyree Leukhardt was extended the extended sub position for the High School Art Teacher. She will work three days per week.

4. 2016 Annual Report- Public Charter School Commission Review

Mrs. Hurst presented the Annual Report to the board. AHCS has an honor standing, approved for five more years with no conditions.

5. Teacher Evaluation Standard-SDE

Mrs. Hurst provided the board with the rubric changes as follows: 80% proficiency will be changed to 60%, and 81% or higher will be changed to distinguished. A motion was made by Director Tappia Infanger and seconded Parent Representative Kimberly Wynn to approve the evaluation rubric with the above changes. Motion carried unanimously.

6. Teacher Resignation 17-18 school year

A motion was made by Director Tappia Infanger and seconded by Parent Representative Kimberly Wynn to accept the resignation for Kelsee Hansen for the upcoming school year. Motion carried unanimously. The board expressed their appreciation for her hard work as a Kindergarten teacher and wished her the best of luck with her upcoming family addition.

7. Moreton 2017 Insurance Renewal

A motion was made by Director Chris Schofield and seconded by Board Secretary Sara Scofield to approve the 2017 Moreton Insurance Renewal. Motion carried unanimously.

Financials:

1. Bills and Payroll—

A motion was made by Vice Chairman Trent VanderSloot and seconded by Director Chris Schofield to approve the payables and payroll as submitted to the board. Motion carried unanimously.

Adjournment:

A motion was made by Vice Chairman Trent VanderSloot and seconded by Parent Representative Kimberly Wynn to adjourn the meeting. Motion carried unanimously.

9:51 pm

Respectfully submitted,

Angela Lords
Business Manager