

American Heritage Charter School
Minutes of Regular Board Meeting
July 13, 2017

Time: 6:31 pm

Roll Call:

<p><u>Board Of Directors:</u> Chairperson Debra Infanger Secretary Sara Schofield Treasurer Mike Infanger Director Chris Schofield Director Kristin Barney</p> <p><u>Other in Attendance:</u> Executive Director Jim Dalton Assistant Head Administrator Tiffnee Hurst Board Clerk Katy Mason Jill Dalton Emmet Couch Suzie Couch Reagan Moser</p>	<p><u>Not in Attendance:</u> Vice Chair Trent VanderSloot Director Tappia Infanger</p>
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Agenda:

Mike Infanger moved to amend the agenda, Chris Schofield seconded. The motion was unanimously adopted.

Chris Schofield moved to approve the agenda, Mike Infanger seconded. The motion was unanimously adopted.

Special Orders:

Reagan Moser from DL Evans gave a presentation to the board in an effort to convince the board to move the AHCS business account over to DL Evans. DL Evans is the largest community bank in Idaho. DL Evans is an advocate of local service. When customers call in they talk to someone local, not a call center in another state. As well, decisions on how to update banking procedures are made locally based on the customer needs. They would be happy to do a “cost analysis” to see what fees we are currently paying and what our fee schedule would like with DL Evans; they can tell us if we would save money and how much, before we even move our accounts. (see included handouts on products and services)

Emmet Couch presented his Eagle Scout Project to the Board. He will be building collapsible bleachers for the library that come part into 11 pieces for easy transportation. The bleachers will be carpeted. The carpet was donated by Carpet One. Everything but the plywood was free, and Emmett was still able to get a discount at Lowe’s.

Mike Infanger moved to approve the reimbursement of \$50.70 to Suzie Couch for supplies as well as a check made out to Lowe's to pay for the plywood. Sarah Schofield seconded the motion and it was unanimously approved.

Approval of Minutes:

Sarah Schofield moved to approve the minutes from the June Annual Budget Board Meeting. Chris Schofield seconded and the motion was unanimously approved.

Approval of Accounts Payable, Payroll, and Claims:

Sara Schofield moved to pay the bills with the correction of adding a check to North Valley Academy for \$1000.00 and Mike Infanger seconded. The motion was carried unanimously.

Chairperson Report/Notes: Deby Infanger

1. Construction on the convenience store is moving along nicely.
2. Distance teaching with Kim Perkins and Katie Klamm worked. It was a good opportunity to see if something like that would work, and it is a good option for the future.
3. Regarding the dress code, Chairperson Deby Infanger has said that no black dresses will be allowed.
4. We need to order more tennis balls for the legs of desks and chairs. This should be done ASAP so that there is time to cut them and place them on the tables and chairs.

Parent Faculty Association Report: Kristen Barney

1. Monday 7/17/17 there will be meeting of the PFA and school administration to review all PFA activities for the 2017-18 school year
2. Walk-A-Thon will take place in the Fall and the Fireworks fundraiser will take place in Spring.
3. Reed's Dairy Fundraiser might be in the works. 60% of proceeds go to the school.
4. Kristen has also received questions about the dress code. Parents have been wondering if grey pants and skirts are approved. The dress code will be reviewed in further detail and spoken about at a later board meeting.

Elementary Administration & Federal Programs Report: Tiffnee Hurst

1. 2 teachers, Shae Gohr and Ryan Palmer, returned from SDE conference in Las Vegas. They both had great things to say about it. They both learned a great deal.
2. 4 Teachers will be attending the Great Expectations training in Oklahoma the beginning of August. Teachers attending: Leigh DeHart, Aimee Jones, Ryan Palmer, Jeffrey Keller.
3. SPED met the state requirements.
4. As far as Tiffnee is aware of all elementary teachers will be returning next year.
5. Wal-Mart: employees have come twice so far. They have moved tables, rocks, and put tennis balls on chairs. They will be returning a week from Saturday. Wal-Mart wants to be able to give \$5,000 but we need to have the man hours first. In order to get those hours in the employees are willing to help with class projects during their break at work. 500 hrs.= \$5,000. We are currently at about 50 hours.

Executive Director Report: Jim Dalton

1. Heather Webb resigned. She will be working at Taylor's Crossing. The plan is not to replace Heather Webb at this time but to shift Ryan Palmer then post for a part time PE aid or para professional.
2. Teachers are developing curriculum over the summer.
3. Jim spoke about the new salary schedule and educational allocation. The old salary schedule allowed movement based on experience, now the new state career ladder is based on performance, with an additional educational allocation for 24 credits or master's degree and above. The new salary schedule still pays more than District 91 and is very competitive with Shelley, Firth, and Rigby.

Mike Infanger moved to approve the new salary schedule and educational allocation. Sarah Schofield seconded and the motion was unanimously approved.

Old Business:

2nd reading of proposed ISBA Policies: 3230, 3240, 3250, 3260, 3270, 3270F, 3270P, 3280, 3281, 3285 was pushed to the August board meeting. August board meeting was proposed to start at 6pm, a half hour earlier.

New Business:

- A. Sara Schofield made a motion to retain Deby Infanger as Board Chairperson, Trent VanderSloot as Vice Chair and to elect Kristen Barney as the newest member of the board and the PFA president. Chris Schofield seconded and the motion was approved with more than two thirds of the board voting. Deby Infanger abstained from voting.
 - a. Sarah Schofield moved to elect Katy Mason as the Board Secretary, Jim Dalton as the Board Treasurer, Chris Schofield as the Facilities specialist, and to keep Tappia Infanger as a board member. Mike Infanger seconded the motion, but then rescinded his vote. Kristen Barney then seconded the motion and it was approved.
- B. Bylaw Updates and Amendments have been moved to the August meeting.
- C. Executive Director Jim Dalton is working on Charter Amendments (see included documents on "admission procedures") Amendments will be in regards to enrollment and student acceptance. Limits will be put onto classroom, program, and case load capacity.
 - a. Mike Infanger moved to approve the amendments to the Charter regarding classroom and caseload caps. Kristen Barney seconded and the motion was unanimously approved.
- D. Sarah Schofield moved that Tiffnee be appointed the Federal Programs Contact, to authorize the school lunch program, and to establish that board meetings will be the 1st Thursday of each month at 6:30 pm at AHCS unless otherwise posted at both the elementary and secondary buildings. Mike Infanger Seconded and the motion was unanimously approved.
- E. Mike Infanger moved to modify teacher evaluation from 67% observations and 33% student improvement to 90% observations and 10% student improvement. Kristen Barney seconded the motion and it was unanimously approved.
- F. Sara Scofield moved that AHCS switch its financial institute from Wells Fargo to DL Evans. Kristen Barney seconded and the motion was unanimously approved.

- G. The board was asked to be in charge of the Eclipse Fundraiser on August 21, 2017. There will be a pancake breakfast and yearbooks are expected to be available at that time. Facebook, and flyers will be used for advertising. The view and location outside of town are great draws for this fundraiser. The money raised from this will go to science and fieldtrips.
- H. After posting, no applications were received for a Math/Spanish teacher. The position is hard to fill. Jim Dalton could qualify for alternative authorization and emergency provisional and fill the position for 2017-2018. Chris Schofield moved to declare and ratify the emergency alternative authorization of a hard to fill teaching position to engage Jim Dalton for Math and Spanish. Sarah Schofield seconded and the motion was carried unanimously.

Board Training and Discussion:

Bylaws and Board Responsibilities, as well as Student Confidentiality and Open meeting laws were pushed to the August Board Meeting.

Adjournment:

A motion was made by Mike Infanger and seconded by Kristen Barney to adjourn the meeting. The motion was carried unanimously.

8:30

Respectfully Submitted,

Kathleen M. Mason
Board Clerk