

American Heritage Charter School
Minutes of Regular Board Meeting
August 3, 2017

Time: 6:31 pm

Roll Call:

<p><u>Board of Directors:</u> Chairperson Debra Infanger Vice Chair Trent VanderSloot Director Tappia Infanger Director Kristen Barney Assistant Treasurer & Director Mike Infanger (present by phone for Executive Session)</p> <p><u>Others in Attendance:</u> Treasurer & Executive Director Jim Dalton Elementary Administrator Tiffnee Hurst Secondary Administrator Shawn Rose Secretary & Board Clerk Katy Mason Jill Dalton Trinity Bentz Kelly Bentz Beth Willis</p>	<p><u>Not in Attendance:</u> Assistant Secretary & Director Sara Schofield Director Chris Schofield</p>
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Agenda:

Trent VanderSloot moved to approve the agenda and Kristen Barney seconded. The motion was unanimously adopted.

Approval of Minutes:

Tappia Infanger moved to approve the minutes from the July Board Meeting and Kristen Barney seconded the motion. The motion was unanimously approved.

Approval of Accounts Payable, Payroll, and Claims:

Mike Infanger motioned to approve the payables with the addition of future building repairs for the pond liner \$ 2200, excavation \$4700, back apron \$3520, Sidewalk repairs \$1500, spraying for bugs up to \$600 and any Yard Tech invoices. Kristin Barney seconded and the motion passed with at least 2/3 of the board voting. Trent VanderSloot abstained from voting due to the nature of the vote which consisted of repairs for a building that is tied to his family name.

Executive Session-IC74-206 (b):

Vice Chair Trent VanderSloot moved to go into Executive Session at 6:40 pm. Kristen Barney seconded the motion. The motion was unanimously approved, with more than two-thirds of the directors present (Mike was present by phone) and voting.

Vice Chair Trent VanderSloot motioned to go out of Executive Session at 6:54 pm. Director Tappia Infanger seconded. The motion passed with more than 2/3 of the board present and voting

Actions in Open Session

Chairman Infanger noted that the student 100321165 met the conditions of gaining credit previously approved by the Board.

Chairperson Report/notes: Deby Infanger

1. Corn Maze is approved and almost finished
2. The plan is to let people in for a dollar to parking lot for Eclipse. Corn Maze will be open that day hopefully.
3. The fieldtrip to The Capital is a good idea, but Deby wants to see the students work for the fieldtrip to really earn it and value it. She would like to see the students raise the funds for it.
4. Deby wants elementary teachers to shadow secondary teachers to better understand and learn how to support the blended learning program. And vice versa
5. Training teachers on what is required to earn leadership premium should be implemented. That will eliminate any surprise at not receiving it and encourage teachers throughout the year.
6. Deby would like to see student of the week come back. Parents and students have said that they really like it.

Parent Faculty Association Report: Kristen Barney

1. AHCS should be receiving 2 checks: Smiths for \$49.42 and Fred Meyer for \$25.29. The office should keep an eye out for those in incoming mail.
2. PFA will be at Registration to help wherever needed and will have sign-ups for parents to help with different events/activities throughout the year.
3. Kristen would like to have a full list of students and their information. Who will be on the list will be determined at Registration when parents fill out the Directory Release Form.
4. Beth Willis will be at the Eclipse Viewing Party and Kristin will possibly be there.

Elementary Administration & Federal Programs Report: Tiffnee Hurst

1. Discussion of Federal Programs.
2. Discussion of new Title 4A grant. The grant has several foci:
 - a. Focus 1. Well rounded education: college career advising, arts and civics
 - b. Focus 2. Safe and healthy students: prevention
 - c. Focus 3. Use of technology: devices, software 15% cap.
3. Most Districts get \$10,000. 10k is the minimum.
4. The grant cannot be used to supplant existing programs. It must go above and beyond what we're already doing, and can involve community outreach.
5. Ideas of how to use money:
 - a. Instruments for orchestra, we have 15, but all 4th graders are required to take orchestra (about 28 students) "enrich or enhance any art or music program (\$5000 for instruments)
 - b. Fieldtrips, nature, history, civics, get more kids to Boise to see capital (\$5000 for Boise)
 - c. Career fair in Pocatello (\$900)
 - d. Science supplies, replace items in Foss kits(pre-built labs) we are currently borrowing them and have to replenish what we use., items needed for HS classes
 - e. Typing program
 - f. Trips to Universities for Juniors and Seniors
 - g. Art Masterpiece (\$1,000/yr economically, with these funds we could beef it up) (Tyree is going to this again for 2017-18 school year)

6. Money needs to be spent this school year. Due August 31st, have to list on application what the funds are being used for.

Director VanderSloot liked purchasing instruments for kids who to use who wouldn't otherwise be able to afford them, because they are more lasting. He also liked the fieldtrips to get kids to see things they might not otherwise see.

Director Barney likes the instrument idea. She also likes the idea of expanding the FOSS science kits.

Mr. Dalton discussed the concept of owning instruments, and that students would not take them home. AHCS spends \$500-\$1000 in repairs for small fixes that need to be made on 15 instruments. The music teacher wants 2 bases and 6 cellos.

Director Sara Scofield found deals on cellos and basses.

The consensus was that music is the priority. It has the outreach component. It will help disadvantaged students who couldn't otherwise afford their own instruments.

Science kits are next priority if we are sure that the kits are going to be used.

Art and art masterpiece would be the third priority.

Content Specialist/Provision Certification for Teachers:

In addition to the prior approved emergency/provisional/alternative certifications for Mary Turpin (Milby), Tracie Peterson, Camille North, Ryan Palmer, Jeffrey Keller, and Jim Dalton, the Board needs to reapprove a provisional/content specialist authorization for Lisa Dalton. She is enrolled in ABCTE for her K/8 All Subjects, and has a 3-year Content Specialist in CTE for secondary to teach technology. She has studied and taken a number of practice quizzes, but she has not yet completed the ABCTE, within the 1-year time period. She has taken on additional assignments from the Board and has focused on the CTE required training. She will be taking the ABCTE exams in November. The position is hard to fill and the Board discussed extending/renewing the approval. Director VanderSloot moved to declare and ratify the emergency/alternative authorization of a hard to fill teaching position to engage Lisa Dalton for K/8 and secondary Technology. Director Tappia Infanger seconded and the motion was carried unanimously.

All alternative authorization teachers need to have a mentor. Mrs. Hurst proposed the following:

Mentor / Mentee

Mrs. DeHart/Mrs. Peterson

Miss Gohr/Mrs. Milby (Turpin)

Miss Gohr/Miss Dalton

Mrs. Harris/Mr. Keller

Mr. Rose/Mr. Dalton

Mrs. Hurst/Mrs. North

Mrs. Hurst/Mrs. Jones (she needs to be mentored because she is new to the School)

Director VanderSloot wants to make sure that the mentors are outstanding leaders and exemplary in every way.

Mr. Dalton noted that those who are not in administration may become eligible for leadership premium by accepting a mentor assignment.

Director VanderSloot moved, and Director T. Infanger seconded. Board unanimously approved the mentor assignments.

STRATEGIC PLAN

Mrs. Hurst summarized the strategic plan to board. She showed slides summarizing ISAT Math, Language Arts, and Science scores.

Director Tappia Infanger moved to approve the strategic plan. Director Barney seconded the motion. The motion carried unanimously.

Mrs. Hurst talked about the book for the year: Smart Money, Smart Kids. We are including that in the curriculum for the year.

Secondary Report: Mr. Rose

Mr. Rose discussed the upcoming fieldtrip to Yellowstone, and making sure it is curricular, with assignments and projects that go with it in science, English, and history. Teachers will prepare curriculum packets. The field trip is scheduled for September 5 with the bus leaving at 5am and returning around 7:30 pm. Grades 7-12 will be going. It is the 3rd day of school.

Chairman Infanger wants to have work done before going. She wants the kids to earn the field trip.

Director VanderSloot suggested having research assignments and then giving presentation while on bus ride to the place.

Mr. Dalton noted that the field trip is budgeted, but some money may need to be raised/requested through PFA or student fundraising.

Mr. Rose indicated that he will have students put together presentation for the board with reports on the field trip.

Executive Director Report: Mr. Dalton

Mr. Dalton discussed the D91 amended calendar. First day of school was 8/30 but because of their busing situation (due to a half day on 8/30), we would not be able to have school that day. Also, D91 changed Oct 19 to be early dismissal (Thursday), with no school on Friday for high school. The same is true for Feb 1st and 2nd. AHCS needs to amend the calendar.

Principals propose half day on 10/19 and 2/1, with no school for elementary on 10/19 and 2/1, with a virtual day for secondary students.

Director Tappia Infanger moved to approve the amended calendar. Director Barney seconded the Motion and the motion carried unanimously.

Mr. Dalton reported that curriculum orders are coming in.

Mr. Dalton noted that on Aug 11th, grades 9-12 will have a Chukar's night, and bring-a-friend activity. The goal is to recruit high school students. Student Council purchased the tickets. Board unanimously approved.

Mr. Dalton reminded the Board that August 23 was an evening faculty-Board training and activity. Dinner and business meeting start at 6pm, and staff are welcome to stay after for the game that starts at 7:15.

Mr. Dalton reported that AHCS would do a pancake breakfast the morning of the eclipse to raise money for school activities.

The Board reviewed the Student Handbook: (See handbook)

- Staff directory
- Content on charter info is the same, just rearranging
- Homework has been updated
- Academics has been updated
- Graduation requirements
- Attendance
- Discipline
- Child abuse
- School closure
- Immunizations
- Internet use and safety
- Dress code

Director VanderSloot moved and Director Barney seconded the approval of the Handbook. Motion carried unanimously.

Director VanderSloot also moved and Director Tappia Infanger seconded to make corresponding changes to the Teacher handbook.

The Board deferred discussion of the additional policies until next month.

Director VanderSloot moved to adjourn. Director Barney seconded. The motion carried unanimously. The meeting adjourned at 9:33 pm.