

American Heritage Charter School
Minutes of Regular Board Meeting
December 7, 2017

6:30 pm

Roll Call

<p>Board of Directors: Chairperson Deby Infanger Vice Chair Trent VanderSloot Assistant Secretary Sara Schofield Assistant Treasurer Tappia Infanger Director Mike Infanger Director Chris Schofield Director Kristen Barney</p> <p>Others in Attendance: Executive Director Jim Dalton Elementary Administrator Tiffnee Hurst Board Clerk Katy Mason Rachel Sutton Tanda Ownes Jennifer Jensen Jeffrey Keller</p>	<p>Not in Attendance:</p>
--	----------------------------------

Agenda

Assistant Secretary Sara Schofield moved to amend the agenda and Director Chris Schofield seconded. The motion was approved. Director Chris Schofield moved to approve the amended agenda and Assistant Secretary Sara Schofield seconded the motion which was unanimously approved.

Special Orders

Mr. Keller's students presented 3 different service projects that they are to be carrying out within the next week. The different service projects were to spread Christmas joy at a local retirement home by visiting those that live there, visiting the American Legion to give service to veterans, and removing ice from around the school to make it safer. The project required each team to come up with an applicable name, research service to do, present to the board, and carryout the project while also getting other students interested and involved.

Approval of Minutes

Assistant Treasurer Tappia Infanger moved to approve the minutes from the last board meeting. Director Chris Schofield seconded and the motion was approved.

Approval of Accounts Payable, Payroll, and Claims

Director Mike Infanger motioned to pay the bills. Vice Chair Trent VanderSloot seconded and the motion was unanimously approved.

Chair Person Report: Deby Infanger

1. Deby gave an assignment to Sara Schofield to pen a letter from the board and founding members to the families of the school and surrounding community. The letter should include what the board and founding members have done to contribute to the school, their mission, their goals, and their voice. Deby would like the letter to point out things they all have done over the years and explain their involvement in the school and its success. Tappia suggested that the letter include a quote from the charter where it explains that in order to be a founder you have to “make a meaningful contribution.”
2. Deby would like to see more keyboarding incorporated into the curriculum for the younger elementary students. She feels that they often do not get enough of it before they are expected to be proficient in it.
3. Deby wants to proceed as if we *are* doubling kindergarten again next year and see what kind of interest we have.

Parent Faculty Report: Kristen Barney

1. The Christmas Concert will be on Monday 12/11/17 at Eagle Rock Middle School.
2. The Giving Tree has been completed with decorations and all the tags of gifts that people can donate. There have been many tags taken home already.
3. The current President Elect is unable to be PFA President next year and so we need to send out a notice that AHCS is looking for a President Elect for this year and next.

Elementary Administration and Federal Programs Report: Tiffnee Hurst

1. The elementary is working hard towards writing. The teachers have been working on a rubric for ideas and organization of the writing program. They have been looking at sample writings and grading them to the rubric they are developing.
2. Soil and Water poster competition closed and AHCS had the top 4 winners in the region. They were given monetary prizes from the Soil and Water center.
3. 93 tags were put on the giving tree this year, and may have already been taken home by families wanting to help.
4. Orchestra did a great job performing at the Barnes & Noble night, Festival of Trees and Veteran’s Day Assembly. They will also be performing at the Christmas Concert on 12/11/17.
5. The school Wide application was approved for AHCS. Tiffnee is now currently working everything that goes into that process.
6. We had 5 bids come in for the instruments for the Title IV-A grant. There was a wide range of costs and quality of instruments, but we were able to find a company out of Salt Lake City, UT that can give us what we want, need, and can afford.

Secondary Administration Report: Shawn Rose

1. Shawn was unable to attend but gave notes to Jim Dalton to share with the board.
2. Student Council has been very active this year. They will be having an activity for 9th-12th grade tomorrow 12/8/17 which will be a dance that they sponsor with their own funds.
3. Leadership academy is going well. The booklets were distributed. The Silver Service award has already been earned by a number of students. Tappia Infanger will work on the prizes for the students.

4. Mr. Keller applied for a grant through The Humanities Council to take students to “The Hunt” in Jerome County. “The Hunt” is a Japanese internment camp. The grant will be for \$1000 but the fieldtrip might cost closer to \$2000.

Executive Director Report: Jim Dalton

1. The budget for elementary supplies has been spent, we are at the limit. Every other budget line is under currently.
2. AHCS will not be salting the cement this year due to the newness of the concrete. We are trying to be more careful with the new work that was done, instead we will be using pumice.

New Business

Principle Evaluation Policy first reading. The prior policy did not align with the state. The policy has been revisited and redrafted. The state wants it to be after the Charlotte Danielson Model. The policy that was written for AHCS follows what Superintendent Gayle DeSmet wants.

Adjournment

Director Mike Infanger made a motion to adjourn and it was seconded by Chris Schofield. The motion was unanimously approved.

7:50 pm

Respectfully Submitted

Kathleen Mason
Board Clerk