

**American Heritage Charter School**  
Minutes of Regular Board Meeting  
January 4, 2018

6:30 pm

**Roll Call**

<p><b>Board of Directors:</b> Chairperson Deby Infanger Vice Chair Trent VanderSloot Assistant Secretary Sara Schofield Assistant Treasurer Tappia Infanger Director Mike Infanger Director Chris Schofield Director Kristen Barney</p> <p><b>Others in Attendance:</b> Executive Director Jim Dalton Elementary Administrator Tiffnee Hurst Tanda Owens Angela Stone Jill Dalton Tiffnee Hurst</p>	<p><b>Not in Attendance:</b></p>
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**Agenda**

Director Tappia Infanger moved to approve the agenda and Director Mike Infanger seconded. The motion was unanimously approved. Director T. Infanger moved to approve the minutes. Director Mike Infanger seconded the motion, which carried unanimously.

**Special Orders**

None.

**Approval of Minutes**

Director Tappia Infanger moved to approve the minutes from the last board meeting. Director Mike Infanger seconded and the motion was unanimously approved.

**Approval of Accounts Payable, Payroll, and Claims**

Director Infanger moved to approve the expenditures. Director Barney seconded the motion. The motion carried unanimously.

**Chair Person Report: Deby Infanger**

Nothing to report.

**Parent Faculty Report: Kristen Barney**

1. Director Barney reported on prior month expenditures and activities. She discussed the upcoming McTeacher Night at McDonalds. She also discussed the need for a new PFA President-Elect.

#### **Elementary Administration and Federal Programs Report: Tiffnee Hurst**

1. Mrs. Hurst reported on the school Strategic Plan, and discussed the push to focus on improving writing in all grades. She reported that students continue to focus on basic math facts, using Reflex Math and that the entire elementary is at 84% proficiency.
2. Mrs. Hurst reported that the Title I Federal Programs Audit is underway, with a site visit on January 25<sup>th</sup>.
3. Mrs. Hurst introduced Tracie Peterson, 1<sup>st</sup> Grade teacher, who was attending.

#### **Secondary Administration Report: Shawn Rose**

1. Mr. Rose reported working on the schedule for next semester and next year. The schedule would reflect our transition to mastery-based education and give students more elective options and mastery time.
2. Mr. Rose discussed implementation of school-wide math goals, including using interim ISAT assessments. He indicated that we were still working to parse the data.
3. Mr. Rose discussed an upcoming graduation planning meeting with senior class leaders. Chairman Infanger requested that all plans for Senior Graduation be presented to the Board.
4. Director Infanger also inquired about proposals for the Senior Projects, and requested they be presented at the next board meeting.

#### **Executive Director Report: Jim Dalton**

1. Mr. Dalton briefly reported on the budget, distributing a current, year-to-date budget report.
2. Mr. Dalton discussed needs in the Library, including upgrading the book tracking software. Tanda Owens addressed the board concerning the need. The upgrade would cost up to \$300, which could be paid for with PFA funds. Director Infanger moved to approve the PFA to expend such funds. Director Tappia Infanger seconded the motion, which was unanimously approved.

#### **New Business**

The Board considered the 2<sup>nd</sup> reading of the Principle Evaluation Policy. The prior policy did not align with the state regulations. The policy has been revisited and redrafted. The state wants it to be based on the Charlotte Danielson Model. The policy that was written for AHCS follows what Superintendent Gayle DeSmet established before the current rules were adopted. Director Infanger moved to approve the policy. Director Barney seconded. The policy was unanimously approved.

#### **Executive Session**

At 6:54, Director Infanger moved to go into executive session under Idaho Code § 74-206(1)(d) – To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.. Director Barney seconded the motion, which was then unanimously approved.

At 7:19 pm, Director M. Infanger moved to exit executive session. Director Barney seconded the motion, which was unanimously approved.  
No business resulted from the executive session.

**Adjournment**

At 7:33 pm, Director Mike Infanger moved to adjourn, which was seconded by Director Tappia Infanger. The motion was unanimously approved.

**Respectfully Submitted**

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James R. Dalton  
Interim Board Clerk