

**American Heritage Charter School**  
Minutes of Regular Board Meeting  
November 8, 2018

6:33 pm

**Roll Call**

<p><b>Board of Directors:</b> Chairperson Deby Infanger Secretary Sara Schofield Treasurer Tappia Infanger Director Mike Infanger Director Chris Schofield Director Catherine De Mott</p> <p><b>Others in Attendance:</b> Executive Director Jim Dalton Secondary Administrator Shawn Rose Rachael Sutton</p>	<p><b>Not in Attendance:</b> Director Trent VanderSloot Mrs. Hurst (excused for Barnes &amp; Noble Night)</p>
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**Pledge of Allegiance**

Led by Jacob De Mott.

**Approval of Agenda**

Director Tappia Infanger moved to approve agenda. Director Sara Schofield seconded the motion, which carried unanimously.

**Special Orders**

None.

**Approval of Minutes**

Director Sara Schofield moved to approve minutes, with deletion of the duplicate reference to approval of the agenda. Director Mike Infanger seconded the motion, which carried unanimously.

**Approval of Accounts Payable, Payroll, and Claims**

Mr. Dalton presented the month's expenditures. He noted several items that were a-typical, including a reimbursement to him for the purchase of music supplies for Mrs. Murdock. Director Tappia Infanger moved to approve the expenditures. Director Chris Schofield seconded the motion. The motion carried unanimously.

**Chair Person Report: Deby Infanger**

Nothing to report.

**Parent Faculty Report:**

Director De Mott reported on the Walk-a-Thon having raised \$6,200. The AHCS Carnival raised \$2,000. Wendy's Night and Barnes & Noble Night went well, but we don't have totals donated yet.

## **Elementary Administration and Federal Programs Report: Tiffnee Hurst (From Mrs. Hurst's Written Report)**

### **Parent Teacher Conferences**

We have just completed our first quarter and held Parent Teacher Conferences. Our teachers worked hard to fit all parents in for these two nights. If they could not attend, the teachers have made phone calls home to talk to the parents about their students and their progress they are making.

### **Grandparents Day**

It was so much fun to get to see and visit with all of our grandparents during our luncheon this year. The lunch ladies did a terrific job of preparing and serving all those in attendance. We had a wonderful turn out and had many compliments about this event.

### **Student and Staff Celebrations**

We had the opportunity to celebrate our accomplishments in math and writing on October 31, 2018, with our students. At the end of October in Reflex, our students were at 61% proficient on their math facts. In writing, at the beginning of the year, we had 61% of our students at a level 3 or higher in the area of ideas in writing. The students have taken their second writing test and these scores will be added into our data system. I will update the Board at the next meeting on where we are at in writing. Our goal is to get 80% of our students proficient in the area of ideas.

### **Graduation Appeals**

We have sent in an appeal on two of our 2017-2018 graduation cohorts to have them removed from our graduation rates. We will know by December if they have been removed. One student was only in our system for 1 day, but a different student number was used so they could not link her to her files with another school. Another student was a foreign exchange student and we sent in documentation to show this.

### **Thank You for Approving Mrs. Milby's and Mrs. Wayment's Fundraisers**

Mary Milby and Kristen Wayment would like to thank you for allowing them to do their fundraisers. Kristen Wayment made a little over \$60 after deducting expenses by selling items at the carnival. Mary Milby has turned her fundraiser into making Cook Books for a donation so she can buy the bands for her classroom. Her students have worked hard on bringing in recipes and they are putting the cookbooks together.

### **Items for Board Approval**

Script Spelling Bee Sponsorship

A sponsor is a business, community organization, college or university willing to organize and pay for a spelling bee open to all schools in our area. The sponsor is also responsible for the cost to send the area's champion to attend the Scripps National Spelling Bee. A no-frills local spelling bee cost \$5000 annually. You can have Co-Sponsors of the Bee. Are we wanting to find sponsorship for the bee? Dana Alboucq is taking the lead on the Bee this year and is wanting to setup the dates and times, but that will depend on if we are going to try to have someone sponsor an area Bee. The Bee this year takes place Sunday, May 26, through Friday, May 31, 2019. What are the Boards thoughts on this?

Shelby Murdock would like to take her orchestra classes to see Molly Tuttle. She is a Bluegrass Musician. This program will be held on February 28, 2019 at 10:30 a.m. The cost is \$3 for admission and then busing. Shelby will ask for a \$3 donation per student for this event. She is asking for the Board's permission to go.

The Board unanimously approved Mrs. Murdock's request for the Molly Tuttle field trip, with the request to collect admission/donations in advance.

The Board directed that AHCS not hold a regional spelling bee, but continue what we did last year.

#### **Secondary Administration Report: Shawn Rose**

Mr. Rose reported on the Expedition Electives. He discussed MAP Testing and the upcoming interim ISAT practice assessment. He reported that 96% of secondary parents participated in parent-teacher conferences.

#### **Executive Director Report: Jim Dalton**

##### **New Business**

Mr. Dalton presented the Audit Report and discussed the IFARMS report. Director Sara Schofield moved to accept the Audit and IFARMS reports. Director Tappia Infanger seconded the motion. The motion carried unanimously.

Mr. Dalton reported that the insurance renewal came in at a 4.57% decrease. Director Mike Infanger moved to approve the health insurance renewal, with any savings to AHCS being paid equally to employees, as part of the Christmas bonus (approximately \$230/employee). Director Chris Schofield seconded the motion, which carried unanimously.

The Board reviewed the Title I parent involvement policies and expressed support for the policies, with no changes recommended.

##### **Executive Session**

The student did not appear for executive session.

##### **Adjournment**

At 7:19 pm, Director Mike Infanger moved to adjourn, which was seconded by Director Chris Schofield. The motion was unanimously approved.

**Respectfully Submitted**

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James R. Dalton  
Interim Board Clerk