

American Heritage Charter School
Minutes of Annual Board Meeting
July 11, 2019

6:33 pm

Roll Call

<p>Board of Directors: Chairperson Deby Infanger Director Chris Schofield Director Sara Schofield Director Tappia Infanger Director Kayce Wegener Director Mike Infanger</p> <p>Others in Attendance: Executive Director Jim Dalton Interim Clerk Julia Dalton</p>	<p>Not in Attendance: Vice Chair Trent VanderSloot (available by phone)</p>
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Pledge of Allegiance

Led by Deby Infanger.

Agenda

Director Chris Schofield moved to approve the agenda. Director Sara Schofield seconded the motion. The motion was approved unanimously.

Special Orders

Board Elections. Three director seats came open at the meeting: Directors Chris Schofield, who filled the seat vacated by Tony Lima, Mike Infanger, and Catherine DeMott. Director DeMott's seat is to be elected through the AHCS Parent-Faculty Association elections. As the incoming PFA president, Kayce Wegener will fill that seat. The remaining two seats are open for nomination and election by the sitting board.

Chairman Infanger asked the Board to accept and seat Kayce Wegener as a new Director for the term of her PFA presidency, per the charter and PFA bylaws. Without objection, Director Wegener was seated.

Director Mike Infanger nominated Chris Schofield and himself to be re-elected to to three-year terms. Director Tappia Infanger seconded the motion. The following directors voted yes: Sara Schofield, Tappia Infanger, Kayce Wegener, and Chairman Deby Infanger. Vice Chair Trent VanderSloot was absent and did not vote. Directors Mike Infanger and Chris Schofield voted for themselves. The slate of nominees was approved.

Director Mike Infanger moved to re-elect all Board officers as presently constituted (Deby Infanger, Chairman, Trent VanderSloot, Vice Chair, Sara Schofield, Secretary, Tappia Infanger, Treasurer). Director Chris Schofield seconded. The following directors voted yes: Sara Schofield, Tappia Infanger, Kayce Wegener, Chairman Deby Infanger, Mike Infanger and Chris Schofield. Vice Chair Trent VanderSloot was absent and did not vote. The slate of nominees was approved.

Consent Agenda

Approval of Minutes

Without objection, Chairman Infanger asked that the minutes for the July 2 Special Meeting and the June 6 Budget Hearing be approved. The directors reviewed the minutes. Without objection, the minutes were approved.

Approval of Accounts Payable, Payroll, and Claims

Chairman Infanger asked the Board to review and approved the payables list. Jim Dalton reviewed the list and noted unusual or one-time expenses. Director Tappia Infanger moved to approve the expenditures and pay the bills. Director Chris Schofield seconded and the motion was unanimously approved.

Executive Session

None

Actions Resulting from Executive Session

None

Chair Person Report: Deby Infanger

Chairman Infanger welcomed Kayce Wegener to the board. She reported on the modular that will be delivered the coming week. She discussed the removal of the fence to get the trailer onto the property. She also invited the Board to begin thinking about the next phase of facility needs and the potential to construct a multi-use facility with a gym with a stage and classrooms.

Parent Faculty Report:

Director Wegener indicated she was happy to be on the Board. She expressed an interest in finding the next PFA President-Elect and asked the Board to think of parents who might be good.

Elementary Administration and Federal Programs Report: Tiffnee Hurst. None.

Secondary Administration Report: Shawn Rose. None.

Executive Director Report: Jim Dalton

Mr. Dalton asked the Board to consider ratifying the hire of Jennifer Mooney (3rd Grade) and Elizabeth McFadden (Music). Mr. Dalton also indicated that Ms. Mooney and Derek Peterson (Science) would both be seeking provisional certificates. Ms. Mooney is completing her student teaching and will join the faculty full-time upon completion. In the interim, she will need a provisional certificate. Mr. Peterson was approved on an alternative authorization last year, but he is

transitioning to a university path for endorsement through Idaho State University. He also needs approval for a provisional/alternative authorization.

Old Business

The Handbooks' second read was tabled until August.

New Business

Director Mike Infanger moved to approve/ratify the hiring of Jennifer Mooney and Elizabeth McFadden, and to declare a need and an emergency, and grant authorization/approve the application for alternative or provisional certificates for Jennifer Mooney and Derek Peterson. The motion was seconded by Tappia Infanger. The motion carried unanimously.

Director Tappia Infanger moved to appoint Mrs. Tiffnee Hurst as the federal programs contact. Director Mike Infanger seconded and the motion carried unanimously.

Director Tappia Infanger moved to authorize our school lunch program. Director Mike Infanger seconded and the motion carried unanimously.

Mr. Dalton presented meeting dates and posting locations for the coming two years: first Thursday of each month at 6:30 pm, unless the first Thursday fell on the 1st or 2nd or on a Holiday, in which case it would be the second Thursday. He also proposed posting meeting notices in two locations (1) on the school website and (2) on the front sidelight of the red brick, elementary building which faces the mailbox and the flag and is closest to the main road and parking lot. Director Chris Schofield moved to approve the posting locations and meeting dates. Director Mike Infanger seconded. There was some discussion about conflicts with NVA's board meetings and the difficulties entering the accounts payable in a timely fashion before early board meetings. After discussion, the motion carried unanimously.

Board Training

Mr. Dalton discussed board meeting notices, agenda requirements, new Executive Session requirements, and the process for expense approvals. Training on policies and policy review will occur in August during his report.

Adjournment

At 7:05 the meeting was adjourned.

Respectfully Submitted

/s/Julia A. Dalton

Julia A. Dalton
Interim Board Clerk